# Lassen County

## Meeting Minutes

## Board of Supervisors

***LASSEN COUNTY SUPERVISORS:***
***DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND***

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| **Tuesday, March 12, 2019** | **9:00 AM** | **Board Chambers**<br>**707 Nevada Street**<br>**Susanville, CA 96130** |

### A. 9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

**Excuse:** 0

PUBLIC COMMENT

Alan Schumacher: Briefly discussed the Diamond Mountain Speedway and handed out a document to the Board.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

2) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), d) Lassen County Deputy Sheriffs Association (LCDSA).

3) Employee performance evaluation: 1) County Counsel.

4) Liability Claim; - Claimant: John Martin; Agency claimed against: Lassen County.

CLOSED SESSION

Closed session was held from 9:02 a.m. - 9:34 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: Deputy CAO Tony Shaw and Deputy Clerk of the Board Yderraga.

Deputy CAO Shaw left at 9:13 a.m.

RECESS: 9:34 a.m. - 9:39 a.m.

## 9:39 A.M. OPENING CEREMONIES

## Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Hemphill.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Hemphill requested to have the meeting adjourned in memory of Bill Swingle. Supervisor Hemphill requested to have the meeting adjourned in memory of Paul Herman.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Attended a Solid Waste meeting; 2) attended a Regional Council Representatives of California (RCRC) meeting; 3) will be attending an Environmental Services Joint Powers Authority meeting on Thursday, March 14, 2019.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan reported the following closed session items:

1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

No reportable action.

2) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), d) Lassen County Deputy Sheriffs Association (LCDSA).

No reportable action.

3) Employee performance evaluation: 1) County Counsel.

No reportable action.

4) Liability Claim; - Claimant: John Martin; Agency claimed against: Lassen County.

No reportable action.

UNAGENDIZED REPORTS BY BOARD MEMBERS - CONTINUED

Supervisor Teeter: 1) Attended a Lassen County Transportation Commission (LCTC) meeting; and 2) attended a Behavioral Health Advisory Board meeting.
Supervisor Gallagher: 1) Attended a Plumas County Board of Supervisors meeting; 2) attended the Best of Broadway. Recommended everyone to attend; 3) had to reschedule the town hall meeting scheduled in Westwood due to snow; 4) commended Public Works Road Department on their effort with snow removal in Lassen County; 5) attended the Solid Waste meeting.
Supervisor Hammond: 1) Attended a meeting with Washoe County in Nevada with CAO Egan regarding the US Highway 395 Project; 2) attended a Sierra Alliance meeting; 3) attended an Associates of Defense Community meeting; 4) on March 27, 2019, will be having a town hall meeting in Herlong.
Supervisor Hemphill: 1) Pre-weighed twenty steer for the upcoming fair; 2) will be having a town hall meeting on April 4, 2019; 3) thanked Office of Emergency Services (OES) Chief Mark Rotlisberger; 4) reminded everyone of the current events for St. Patrick's Day in Lassen County.

## INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G7 - Child Advocacy Center.

BOARD OF SUPERVISORS

### Approval of the Consent Agenda

**A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SUPERVISOR ALBAUGH
SUBJECT: Request to designate: $500 to the Susanville Indian Rancheria POW-WOW.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

SUPERVISOR HEMPHILL
SUBJECT: Request to designate: $1000 to the Lassen-Modoc Food Bank.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

WELCOME HOME VIETNAM VETERANS DAY
SUBJECT: Resolution recognizing Welcome Home Vietnam Veterans Day in Lassen County on Saturday, March 30, 2019 at 10:00 a.m. at the Susanville Veterans Memorial Building.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Resolution.

***Attachments:*** 190312 Resolution-Welcome Home Vietnam Vet Day

**This Resolution No. 19-010 was adopted on the Consent Agenda.**

AGRICULTURAL COMMISSIONER

NOXIOUS WEED CONTROL
SUBJECT: Cooperative agreement with Caltrans to recoup allowable cost incurred when performing Noxious Weed Control along State Highways in Lassen County.
FISCAL IMPACT:$27,000 maximum over 3 years, July 2019 - June 2021 from Fund/Budget Unit No. 100-0601.
ACTION REQUESTED: 1) Approve; and 2) authorize CAO to sign.

***Attachments:*** Ag Attach

**This Action Item was approved on the Consent Agenda.**

COUNTY ADMINISTRATIVE OFFICE

FIREWALL UPGRADE
SUBJECT: Upgrade of County Firewall Infrastructure.
FISCAL IMPACT: Contract cost of $30,040, with $30,000, reimbursable through the Homeland Security Grant Program administered by the Office of Emergency Services (OES). To be paid from existing appropriation in Fund 185-0540. Ongoing annual maintenance estimated at $12,888, per year. Additional estimated savings of $25,000, over five years, as replacing and paying maintenance for current equipment would become unnecessary.
ACTION REQUESTED: 1) Approve contract for purchase and installation of Palo Alto Networks firewall solution from Cadence, Inc.; and 2) authorize the CAO to sign the agreement.

***Attachments:*** G5-March 12th_001

**This Action Item was approved on the Consent Agenda.**

COUNTY CLERK-RECORDER

MINUTES
SUBJECT: Meeting minutes of February 26, 2019.
FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

***Attachments:*** DRAFT MINS

**These Minutes were approved on the Consent Agenda.**

HEALTH AND SOCIAL SERVICES

BEHAVIORIAL HEALTH
SUBJECT: Amendment A01 to California Department of Health Care Services Agreement Number 17-94078.
FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the amendment.

***Attachments:*** HSS BOS BH 17.20 DMC SUD Amendment #17-94078 A01 03.12.19

**This Agreement was approved on the Consent Agenda.**

COMMUNITY SOCIAL SERVICES
SUBJECT: CalSAWS Joint Powers Agreement and Memorandum of Understanding.
FISCAL IMPACT: There is no impact to County General Fund. CalSAWS costs are funded with Community Social Services funding just as CalACES costs were funded.
ACTION REQUESTED: 1) Approve the CalSAWS Joint Powers Agreement & memorandum of Understanding; and 2) authorize the Chair to sign on behalf of the Board.

***Attachments:*** HSS BOS CSS JPA MOU 03.12.19

**This Action Item was approved on the Consent Agenda.**

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2018 through February, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

***Attachments:*** Prison Trial Costs Attach

**These Reports were received and filed on the Consent Agenda.**

SHERIFF'S DEPARTMENT

OFF HIGHWAY VEHICLE (OHV) GRANT
SUBJECT: OHV Grant acceptance.
FISCAL IMPACT: None.
ACTION REQUESTED: Accept Grant Award of $48,965 from California

Department of Parks and Recreation Off Highway Vehicle Law Enforcement Project G-17-03-65L01.

***Attachments:*** SO OHV Grant ATTACHMENT 2019

**This Action Item was approved on the Consent Agenda.**

BOATING & WATERWAYS
SUBJECT: Patrol Services. 2019/2020 Financial Aid Application/Agreement for California Parks and Recreation, Division of Boating and Waterways.
FISCAL IMPACT: $45,640.14 in potential revenue for the 2019/2020 Boating Program.
ACTION REQUESTED: 1) Approve the 2019/2020 Fiscal Year (FY) Financial Aid Application to the State of California Department of Parks and Recreation Division of Boating and Waterways; and 2) authorize the Chairman to sign the Agreement; 3) authorize the Sheriff to sign the application for program participation.

***Attachments:*** SO B&W Attach

**This Action Item was approved on the Consent Agenda.**

TREASURER/TAX COLLECTOR

DELEGATION OF AUTHORITY
SUBJECT: Approve Resolution renewing Delegation of Authority.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve the Resolution renewing the Delegation of Authority to Invest and Reinvest Funds of the County and the Funds of Other Depositors in the County Treasury.

***Attachments:*** Treas Tax RESOLUTION DELEGATION OF AUTHORITY Attach

**This Resolution No. 19-011 was adopted on the Consent Agenda.**

INVESTMENT POLICY
SUBJECT: Approve Investment Policy for Fiscal Year 2019/2020.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the Lassen County Investment Policy for the Fiscal Year 2019/2020; and 2) adopt the Resolution to approve the Lassen County Investment Policy for the Fiscal Year 2019/2020.

***Attachments:*** Treas Tax 2019-2020 INVESTMENT POLICY

Treas Tax RESOLUTION INVESTMENT POLICY

**This Resolution No. 19-012 was adopted on the Consent Agenda.**

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT
SUBJECT: Personnel Movement Report for January, 2019.

FISCAL IMPACT: None.
ACTION: Receive and file.

***Attachments:*** Personnel Report

**This Report was received and filed on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Architectural Review Committee Special Meeting Agenda for March 8, 2019.
b) Lassen County Technical Advisory Committee Meeting Revised Agenda for March 7, 2019.
c) Lassen Transit Service Agency Meeting Agenda for March 11, 2019.
d) Lassen County Behavioral Health Advisory Board meeting agenda for March 11, 2019.
e) Honey Lake Valley Resource Conservation District Meeting Minutes for November 13, 2018.
f) Honey Lake Valley Resource Conservation District Special Meeting for February 28, 2018.
g) Lassen County Architectural Review Committee Special Meeting Agenda for February 22, 2019.
h) Lassen County Technical Advisory Committee Meeting Agenda for March 7, 2019.
i) Notice of Cancellation - Lassen County Planning Commission regular meeting scheduled March 5, 2019 has been cancelled.
j) Susanville City Council Regular Meeting Agenda for March 6, 2019.
k) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting for March 7, 2019.

***Attachments:*** Misc Corr

**These Reports were received and filed on the Consent Agenda.**

## DEPARTMENT REPORTS

DISTRICT ATTORNEY

CHILD ADVOCACY CENTER
SUBJECT: Child Advocacy Center Travel Request.
FISCAL IMPACT: $2,287.49 reimbursed to the county Fund/Budget Unit No. 108-0438 by Cal Office of Emergency Services Grant# 17-VA-GX-0084.
ACTION REQUESTED: 1) Authorize staff to travel to Washington, D.C for National Conference; and 2) Authorize Chairman to sign travel authorization.

***Attachments:*** DA CAC.MDIT Travel Request

DA Memo to BOS re Wash DA Training

Supervisor Albaugh asked why the travel expense report only had one employee

listed if there were two employees going. District Attorney (DA) Program Coordinator Michelle Latimer stated that she had a personal credit with Southwest Airlines that was getting ready to expire and chose to use her personal ticket for the flight and any additional costs for travel were within DA Susan Rios's authorization to sign. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY CLERK-RECORDER

REGISTRAR OF VOTERS / ELECTIONS
SUBJECT: Budget Increase for three Special Elections.
FISCAL IMPACT: $121,410 from Fund/Budget Unit No. 101-1101.
ACTION REQUESTED: 1) Approve transfer of funding from Special Reserve, Appropriation for Contingency Fund/Budget Unit No. 101-1101 to the General Fund in the amount of $121,410 (4/5 vote required); and 2) increase General Fund, Elections Fund/Budget Unit No. 100-0392 in the amount of $121,410 to cover the costs of the three Special Elections (4/5 vote required).

***Attachments:*** Election Attach

County Clerk/Recorder Julie Bustamante requested additional funds from the General Reserve to budget for the next three elections that will take place through June 2019. Clerk/Recorder Bustamante gave a detailed report of the elections process and a breakdown of the cost for each election. Supervisor Albaugh asked why the elections couldn't be consolidated. Clerk/Recorder Bustamante explained to the Board how elections are called and time frames that are involved. Extensive discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

## MATTERS SET FOR TIME CERTAIN

EAGLE LAKE
SUBJECT: Receive presentation about Eagle Lake from Trout Unlimited.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.

Sam Sadio, Travel Coordinator for Trout Unlimited gave a power point presentation on Eagle Lake. Discussion was held.

SPEAKERS: Paul Devigne.

CAO Egan was absent from 10:12 a.m. - 10:13 a.m.

ALLIANCE FOR WORKFORCE DEVELOPMENT
SUBJECT: Annual Business and Job Seeker service update to Board.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

***Attachments:*** 20190305145116831

Terri-Hiser Haynes from Alliance for Workforce Development gave an annual update of employment, unemployment and job placement statistics that took place in Lassen County this past year. Terri Hiser-Haynes also went into detail on the training opportunities Alliance for Workforce Development provides. Discussion was held.

County Counsel Burns was absent from 10:35 a.m. - 10:38 a.m.

## DEPARTMENT REPORTS - CONTINUED

FAIR

SPEEDWAY & CONCESSION PROPOSAL
SUBJECT: Consideration of Lassen County Fair Advisory Board Executive Committee's recommendation for award of Speedway & Concession Operation to (insert name of proposer).
FISCAL IMPACT: To be determined.
ACTION REQUESTED: 1) Consider Committee's recommendation and proposal; and 2) award or reject proposal; and/or 3) Direct staff to negotiate Speedway & Concession Operation agreement with Jeff Olschowka.

***Attachments:*** Fair Packet Attach 1

Fair Packet Attach 2

Fair Manager Jim Wolcott informed the Board that he sent out six proposals for the Speedway & Concession operation for the upcoming racing season. Fair Manager Wolcott stated one proposal came back and was recommending to the Board that they award the proposal. Discussion was held.

SPEAKERS: Alan Schumacher.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

HEALTH & SOCIAL SERVICES

PROCLAMATION
SUBJECT: Proclamation: Social Work Month - March 2019.
FISCAL IMPACT: There is no impact to County General Funds.
ACTION REQUESTED: Adopt Proclamation.

***Attachments:*** HSS BOS CSS Social Work Month Proclamation 03.12

Director of Community Social Services Jenna Aguilera gave a presentation on the tasks that are performed by social workers. Director Aguilera requested the Board to adopt the Proclamation, proclaiming March 2019 as Social Work Month. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PLANNING AND BUILDING SERVICES

URGENCY ORDINANCE
SUBJECT: Consideration of an urgency ordinance to impose a 45 day moratorium on the establishment of industrial hemp cultivation in the unincorporated areas of Lassen County.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Consider introducing, waiving the reading of, and enacting an urgency ordinance to impose a 45-day moratorium on industrial hemp cultivation in the unincorporated areas of Lassen County; (4/5 vote required) and/or; 2) direct staff to review potential regulatory procedures/policies and report back to the Board as soon as possible.

***Attachments:*** PB HEMP Urgency Ord 3-12-19
PB HEMP summary ord after

CAO Egan stated that there is currently a ban on cultivation of hemp per Title 19 and briefly explained the purpose of the moratorium. Director of Planning and Building Services Maury Anderson reiterated CAO Egan's statements and recommended that the Board pass the moratorium. Agricultural Commissioner Craig Hemphill discussed hemp testing, different strains of hemp and hemp crop grows. County Counsel Burns also stated that Lassen County Code prohibits what can be grown. Extensive discussion was held.

SPEAKERS: Curtis Bortle and Alan Schumacher.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Ordinance No. 2019-02 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SHERIFF'S DEPARTMENT

ADMINISTRATION
SUBJECT: DNA Identification Fund.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Create Fund/Budget Unit No. 186-0537, Sheriff DNA (4/5 vote required); and 2) authorize the transfer of the balance maintained in the DNA Trust account, to the Sheriff DNA Fund/Budget Unit No. 186-0537 (4/5 vote required); and 3) appropriate $50,000 for use in the 2018/2019 Fiscal Year (4/5 vote required).

***Attachments:*** SO DNA ID Attach

Sheriff/Coroner Dean Growdon explained to the Board DNA Identification funding within the county and the City of Susanville, the purpose of DNA identification and the benefits to the county to have DNA identification. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

ACCESSORY PURCHASE
SUBJECT: Off Highway Vehicle (OHV) Accessory purchase.
FISCAL IMPACT: The funds for the purchase will come from Title III funds from Fund/Budget Unit No. 142-0023.
ACTION REQUESTED: Approve purchase from Gridley Honda in the amount of $4,260.60.

***Attachments:*** SO OHV Attach

Sheriff/Coroner Dean Growdon informed the Board that the Sheriff's Office previously purchased a side by side and how valuable it has been to the Department and Search & Rescue. Sheriff Growdon also informed the Board the purpose of requesting additional funds for equipment was due to the purchase coming from the same dealership as the side by side. This caused the approved contract amount to exceed the allowable amount for the department to sign for and required Board approval. Discussion was held.

**A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PROPOSITION 56
SUBJECT: Proposition 56 Tobacco Grant.
FISCAL IMPACT: None.

ACTION REQUESTED: 1) Create a new Fund/Budget Unit for the Proposition 56 Tobacco Grant (4/5 vote required); 2) authorize additional positions to include: two Deputy Sheriff positions and 1.5 FTE Community Services Officer positions (4/5 vote required); 3) adopt the proposed budget with an appropriation of $132,494 (4/5 vote required).

***Attachments:*** SO Prop 56 Attach

Sheriff/Coroner Dean Growdon informed the Board that Proposition 56 is a tobacco grant to help inform children within Lassen County schools the impact of using tobacco and drugs. This grant would also require additional FTE of two Deputy Sheriff positions and Community Services Officer positions. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY ADMINISTRATIVE OFFICE

MEMORANDUM OF UNDERSTANDING (MOU)
SUBJECT: Successor Memorandum of Understanding with Lassen County Peace Officer Management Association.
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: Ratify MOU; and/or 2) provide direction to staff.

***Attachments:*** 2019-2020 LCPOA Management MOU

CAO Egan informed the Board that this item relates to Item# H9 - Memorandum of Understanding (MOU) and can be approved together if they chose. The Board agreed to combine.

CAO Egan gave a brief description of the amendments to the MOU's. Supervisor Albaugh thanked CAO Egan for the work that was put into the MOU's.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

MEMORANDUM OF UNDERSTANDING (MOU)
SUBJECT: Successor Memorandum of Understanding with Lassen County Peace Officer Supervisors Association.
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: Ratify MOU; and/or 2) provide direction to staff.

***Attachments:*** 190304 POASU MOU-EXECUTED FINAL

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PLANNING AND BUILDING
SUBJECT: Update on regulation of cannabis activity.
FISCAL IMPACT: To be determined.
ACTION REQUESTED: Receive verbal update and provide direction to staff.

Director of Planning and Building Services Maury Anderson informed the Board that staff is seeking direction from the Board regarding cannabis. Director Anderson stated that a dispensary would be a good start and needed direction on who, what and where. Extensive discussion was held regarding dispensaries, licenses and a possible lottery. Additional discussion was held regarding zoning.

SPEAKERS: Curtis Bortle

CAO Egan was absent from 11:54 a.m. - 11:55 a.m.
Supervisor Hemphill was absent from 12:08 p.m. - 12:11 p.m.
Supervisor Teeter was absent from 12:12 p.m. - 12:13 p.m.

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Attended a meeting in Reno with Supervisor Hemphill regarding the US Highway 395 project.

## ADJOURNMENT

There being no further business, the meeting is adjourned at 12:19 p.m. in memory of Bill Swingle and Paul Herman. .

_____
Chairman of the Board of Supervisors

Date: _____

ATTEST:

_____
Michele Yderraga, Deputy Clerk of the Board