



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, July 23, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

A. 9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

Excuse: 0

PUBLIC COMMENT

Randy Darrow: Discussed cannabis.

Kevin Jones: Gave an update of the law enforcement activities at the Lassen County Fair the week of July 17, 2019 - July 21, 2019.

Alan Schumacher: Briefly discussed the Lassen County Fair events.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.
- 2) Employee performance evaluation: Fair Manager.

Public Employee Appointment (interviews): Public Defender (interviews to begin at 2:00 p.m.)

CLOSED SESSION

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Richard Egan, County Counsel Burns, Deputy CAO Tony Shaw and Deputy Clerk of the Board Yderraga.

Closed session was held from 9:14 a.m. - 9:43 a.m.

RECESS: 9:43 - 9:46 a.m.

9:46 A.M. OPENING CEREMONIES

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item and stated that Closed Session would be postponed to the end of the meeting.

- 1) Employee performance evaluation: Fair Manager.

This item was postponed to a later undetermined date.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Hemphill.

PUBLIC COMMENTS

Gary Bridges: Briefly discussed cannabis and safety in Lassen County.

Jeff Stoddard: California Department of Fish and Wildlife. Discussed wolves in Lassen County.

Sheriff/Coroner Dean Growdon: Reminded everyone to be safe while visiting the outdoors and boating. Briefly discussed safety equipment and good practices while outdoors.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: There will be a fire awareness meeting on July 23, 2019, at the Susan River Fire Department.

Supervisor Hammond: 1) Will be absent from the August 13, 2019, Board of Supervisors meeting due to a prior engagement. Will be attending the Governor's Military Council meeting in Sacramento; 2) will be having a Neighborhood Watch meeting on August 21, 2019; 3) will be having a town clean up on August 24 - 25, 2019, in Leavitt Lake; 4) briefly discussed Susanville Bureau of Land Management (BLM) and Carson BLM fire response time.

Supervisor Albaugh: 1) Attended the Lassen County Fair; 2) congratulated the exhibitors who showed animals at the fair; 3) working with Little Valley on planning a future town clean up; 4) requested to have a special meeting agendized for July 30, 2019.

Supervisor Teeter: 1) Attended the Lassen County Fair. Enjoyed the Friday night concert; 2) Farm Bureau has same concerns as heard in the Board Chambers.

Supervisor Hemphill: 1) The Lassen County Fair was well attended.

MATTERS SET FOR TIME CERTAIN

GRANTS AND LOANS

SUBJECT: Resolution for the No Place Like Home Program Non-Competitive Allocation Acceptance.

FISCAL IMPACT: There is no impact to the County General Fund.

ACTION REQUESTED: Adopt Resolution.

Attachments: [BOS HSS NPLH Resolution 2019](#)

Director of Community Social Services Jenna Aguilera gave a brief overview of the grant funding. Director Aguilera stated that the funding would be used for supportive housing units, new construction and the rehabilitation of housings for certain individuals such as homeless and veterans. Supervisor Hammond asked how many units the grant funding would provide. Director Aguilera stated that it was unknown but would be reported in the Homeless Plan. Discussion was held. Director of Health and Social Services Barbara Longo also gave additional information regarding the terms of use of the grant. CAO Egan stated that he designated Director Longo to sign on his behalf.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Resolution No. 19-031 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

CALTRANS

SUBJECT: Status report by Caltrans District 2 regarding Caltrans' Susanville CAPM (Susanville Main Street) paving, curb, gutter, and sidewalk project.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Dave Warren of Caltrans gave a detailed overview of the Susanville Main Street road construction project. Mr. Warren also introduced Andy Alberrato and Jim Woods from Caltrans. Supervisor Gallagher asked about the plans for Weatherlow Street and the right turning lane onto Main Street. Mr. Warren stated there will not be a right turning lane due to the road being smaller because of the updated bulbouts. Mr. Warren offered to bring the road plans back to the engineer regarding the limited space. Supervisor Gallagher also asked about railings on the step off next to Idaho Grocery. Mr. Warren stated the railings had been placed. CAO Egan asked about cost and savings of the project. Mr. Warren discussed total cost, design issues and change orders. Jim Woods also discussed change orders. Extensive discussion was held.

SPEAKERS: Gary Bridges.

Supervisor Albaugh was absent from 10:23 a.m. - 10:24 a.m.

RECESS: 10:52 a.m. - 11:00 a.m.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh stated that G2 - Minutes were missing the action item on Capital Projects and Deputy Clerk of the Board Yderraga had provided a revised copy of the Meeting Minutes that reflected the action item. Supervisor Albaugh also stated the Minutes published were the correct version.

Supervisor Albaugh requested to pull Item# G3 - Request for Proposal;
Supervisor Hammond requested to pull Item# G4 - Public Defender Appointment.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

HEALTH AND SOCIAL SERVICES**CONTRACTS**

SUBJECT: Health & Social Services Contracts for Fiscal Year 2019/2020.

FISCAL IMPACT: There is no impact to County General Fund beyond the required maintenance of effort currently identified within the HSS Fiscal Year 2019/2020 annual budgets pending approval by the Board of Supervisors.

ACTION REQUESTED: 1) Approve the Health & Social Services Department contracts for Fiscal Year 2019/2020; and 2) authorize the County Administrative Officer to execute the Agreements.

Attachments: [BOS HSS Contracts 2019.2020](#)

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER**MINUTES**

SUBJECT: Meeting Minutes of July 9, 2019, and July 16, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2019-07-09](#)

[DRAFT MINS 2019-07-16](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:
a) Susanville City Council Meeting Agenda for 17, 2019.

Attachments: [Misc Corr](#)

This Report was received and filed on the Consent Agenda.

DEPARTMENT REPORTS

SHERIFF'S DEPARTMENT

REQUEST FOR PROPOSAL (RFP)

SUBJECT: RFP for Computer Aided Dispatch (CAD) / Records Management System (RMS).

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: Authorize the selection of the recommended vendor by the evaluation committee, and authorize the Sheriff and County Administrative Officer to enter into negotiations and contract development.

Attachments: [SO Attach CAD RMS](#)

Supervisor Albaugh stated this was a good program for the Sheriff's Office and the Susanville Police Department and asked if this could be also be combined with CalFire. Captain John Bohl stated that they could integrate the flow of 911 calls and will have the ability to be stored in the Cloud. Sheriff/Coroner Dean Growdon stated everything would be automated and would increase efficiency. This would also give the Sheriff's Office the ability to search crime areas and times to better serve the community. Discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY COUNSEL

PUBLIC DEFENDER APPOINTMENT

SUBJECT: Appointment of acting Public Defender.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Appoint Savina Haas as acting Public Defender; and/or 2) provide direction to staff.

Attachments: [Appt of acting Public Defender](#)

County Counsel Burns reminded the Board that the Public Defender Rhea Giannotti would be retiring and an acting Public Defender would need to be appointed. County Counsel Burns gave a brief overview of the person recommended to be appointed.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

ASSESSOR'S OFFICE

GRANT

SUBJECT: California State Grant for upgrading the County Property Tax System.

FISCAL IMPACT: Grant will require matching funds to be appropriated in 2019, 2020, 2021 Fiscal Year budgets.

ACTION REQUESTED: Adopt Resolution.

Attachments: [Assessor Attach](#)

Assessor Nick Ceaglio gave an overview of the grant application to replace their current property tax program "Crest". Treasurer/Tax Collector Nancy Cardenas informed the Board that three departments would be sharing the new program and the annual fee would be split between the three departments. Discussion was held.

A motion was made by Supervisor Teeter, seconded by Supervisor Albaugh, that this Resolution No. 19-032 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

DISTRICT ATTORNEY

VEHICLE PURCHASE

SUBJECT: Authorize Victim Witness & Child Advocacy Center Vehicle Purchases.

FISCAL IMPACT: Grant funding in Fund/Budget Unit No. 108 0433 (Victim Witness) and 108 0438 (Mikailia Child Advocacy Center).

ACTION REQUESTED: 1) Approve and appropriate the expenditure of \$47,965.20 to Susanville Ford; and 2) authorize the purchase of two vehicles.

Attachments: [DA attach VW & CAC Memo](#)

District Attorney (DA) Susan M. Rios discussed the purpose and use of the two new vehicles to be purchased. DA Rios also informed the Board of the condition of the vehicles that are being replaced. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

HEALTH & SOCIAL SERVICES

PUBLIC HEALTH

SUBJECT: 2019 World Breastfeeding Week, August 1-8, 2019.

FISCAL IMPACT: There is no impact to County General Fund.
ACTION REQUESTED: 1) Adopt and sign the Proclamation.

Attachments: [BOS PH Breastfeeding Proclamation 2019](#)

Michelle Godman from Public Health gave a brief explanation of World Breastfeeding Week and read the Proclamation to the Board.

SPEAKERS: Women Infants and Children (WIC) Director Lisa Webster.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC WORKS DEPARTMENT

BUILDINGS AND GROUNDS

SUBJECT: Grant Application to Sierra Nevada Conservancy to consider possible acquisition of additional easements adjacent to County Road A-21 to allow for the continuation of the Bizz Johnson Trail to the intersection of County Road A-21 and Highway 36.

FISCAL IMPACT: Positive revenue, some of which may be used to offset staff time.

ACTION REQUESTED: Adopt a Resolution, approving the application for grant funds for the Sierra Nevada Watershed Improvement Program Strategic Land Conservation Grant Program 2019, to consider possible acquisition of additional easements adjacent to County Road A-21 to allow for the continuation of the Bizz Johnson Trail to the intersection of County Road A-21 and Highway 36.

Attachments: [20190716164357437](#)

Deputy Director of Facilities Maintenance Pete Heimbigner gave a brief overview of the grant application and informed the Board that they are looking to gain additional easements on Highway 36 and A21. Deputy Director Heimbigner also informed the Board that there is a current map, however the grant will allow them to create a more defined base map. Brief discussion was held.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Resolution No. 19-033 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

BUILDINGS & GROUNDS

SUBJECT: Grant application to Sierra Nevada Conservancy to consider possible acquisition of land for addition to Susanville Ranch Park.

FISCAL IMPACT: Positive revenue, some of which may be used to offset

staff time.

ACTION REQUESTED: Adopt a Resolution approving the application for grant funds for the Sierra Nevada Watershed Improvement Program Strategic Land Conservation Grant Program 2019, to consider possible acquisition of land for addition to Susanville Ranch Park.

Attachments: [PW Attach](#)

Deputy Director of Facilities Maintenance Pete Heimbigner explained to the Board that this grant is the same type of grant as discussed in the last item. The land for these easements would also be on A21. Deputy Director Heimbigner gave a brief overview of the land and stated that trails could be planned. Inter-Agency Program Coordinator Matt McClain explained the appraisal process for this piece of land. Discussion was held.

Supervisor Hemphill was absent from 11:49 a.m. - 11:51 a.m.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Resolution No. 19-034 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SHERIFF'S DEPARTMENT

ADMINISTRATION

SUBJECT: Fiscal year 2019/2020 Budget Adoption for identified Sheriff's Office Budgets.

FISCAL IMPACT: No General Fund impact.

ACTION REQUESTED: Adopt Fiscal Year 2019/2020 Sheriff's budgets for the following Fund/Budget Units in the identified amounts: 1) \$282,591 Equipment Depreciation 185-0540; 2) \$1,574,771 Lassen County Motor-Pool 135-0352; 3) \$215,630 Sheriff Contracts-Boat Patrol 111-0520.

Attachments: [SO Attach](#)

Sheriff/Coroner Dean Growdon requested the Board to adopt 2019/20 Fiscal Year Budget for Fund/Budget Units Equipment Depreciation, Motor-Pool and Boat Patrol. Sheriff Growdon informed the Board that the request would be for purchases of communications equipment, vehicle purchases and Sheriff contracts for current boating projects. Brief discussion was held.

A motion was made by Supervisor Hammond, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Will be out of state from July 28 - August 4, 2019.
Deputy CAO Shaw will be the acting CAO; 2) closed session would continue at 2:00 p.m.

RECESS: 12:00 p.m. - 2:17 p.m.

CLOSED SESSION - CONTINUED

Closed session was held from 2:17 p.m. - 3:53 p.m.

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, Personnel/Risk Analyst Regina Schaap and Deputy Clerk of the Board Yderraga. Supervisor Gallagher and County Counsel Burns left for the day at 2:23 p.m.

Mark Biello was present from 2:23 p.m. - 2:41 p.m.

Michael Khoronov was present from 2:44 p.m. - 3:03 p.m.

David Williams was present from 3:17 p.m. - 3:47 p.m.

Supervisor Albaugh was absent from 3:08 p.m. - 3:10 p.m.

Supervisor Hemphill was absent from 3:41 p.m. - 3:43 p.m.

1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.

No reportable action.

2) Public Employee Appointment (interviews): Public Defender (interviews to begin at 2:00 p.m.)

No reportable action.

ADJOURNMENT

There being no further business, the meeting is adjourned at 3:54 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board