



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, August 27, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### **9:01 A.M. CALL TO ORDER**

Present: Supervisors Gallagher, Teeter, Hemphill and Albaugh. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Supervisor Hammond was absent by pre-arrangement.

**Present:** 4 - Jeff Hemphill, David Teeter, Aaron Albaugh and Chris Gallagher

**Absent:** 1 - Tom Hammond

**Excuse:** 0

#### **PUBLIC COMMENT**

Lonnie Mahensky: Briefly discussed the Fair Manager Jim Wolcott.

#### **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session items:

Employee performance evaluation: Fair Manager.

#### **CLOSED SESSION**

Closed session was held from 9:02 a.m. - 9:33 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill and Albaugh. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

Fair Manager Jim Wolcott was present from 9:28 a.m. - 9:33 a.m.

#### **9:39 A.M. OPENING CEREMONIES**

#### **ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session item:

Employee performance evaluation: Fair Manager.

No reportable action.

**Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Hemphill.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC COMMENTS

Mike Fuller: Former Fire Chief of the Standish Litchfield Fire Protection District (SLFPD) informed the Board that the current situation at SLFPD needs to be addressed. County Counsel Burns stated that the matters need to be taken up with SLFPD Board Members as the Board of Supervisors is not the controlling body of this district. Mr. Fuller thanked the Board for their time.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Reminded everyone to vote today; 2) congratulated the students who left for college and students that started high school; 3) praised the Sheriff and Sheriff's Office for the hard work on the cannabis abatement in Bieber.

Supervisor Teeter: 1) Attended a Susanville City Council meeting; 2) attended a Neighborhood Watch meeting; 3) will be attending a Stakeholders meetings on August 28, 2019.

Supervisor Gallagher: 1) Adjourned in memory of Ronald Beck; 2) hosted two musicians from the United Kingdom that performed with the Susanville Symphony over the weekend; 3) drove by the Long Valley fire; 4) disappointed Legislature passed bill AB 392 relating to Peace officers: deadly force.

Supervisor Hemphill: 1) Congratulated Sheriff Growdon's son on receiving second place; 2) watched the jets fly over ranch during a fire.

**INFORMATION/CONSENT CALENDAR**

BOARD OF SUPERVISORS

**Approval of the Consent Agenda**

**A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Gallagher

**Absent:** 1 - Hammond

SUPERVISOR ALBAUGH

SUBJECT: Request to designate \$200 to the Salvation Army for the Back to School Clothing Drive.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

SUPERVISOR GALLAGHER

SUBJECT: Request to designate \$1300 to The Integrated Regional Water Management Group (IRWM) for Westwood to apply for various grants; and \$200 to the Salvation Army for the Back to School Clothing Drive.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

GOLDEN STATE FINANCE AUTHORITY

SUBJECT: Adoption of a resolution approving proposed revisions to the Golden State Finance Authority Joint Powers Authority (JPA) Agreement including authorization to the Chairman to sign the JPA Agreement.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

**Attachments:** [190827 Golden State Finance Authority JPA Agreement](#)

**This Resolution No. 19-041 was adopted on the Consent Agenda.**

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of August 20, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July, 2018, through July, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

**Attachments:** [Prison Trial Costs](#)

**These Reports were received and filed on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:  
a) Susanville City Council Regular Meeting Agenda for August 21, 2019.  
b) Big Valley Groundwater Sustainability Plan Public Meeting Notice for September 4, 2019.

Attachments: [Misc Corr](#)

**These Reports were received and filed on the Consent Agenda.**

**DEPARTMENT REPORTS**

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Award bid for one (1) new 2020 Freightliner 12-14 Cubic Yard Dump Truck to Velocity Truck Center, Sparks, NV.

FISCAL IMPACT: Funding in the amount of \$275,000 is budgeted within the approved FY 2019/20 Road Operating Fund/Budget Unit No. 122-1221 for this purchase.

ACTION REQUESTED: Award bid for one 2020 Freightliner 114SD 12 - 14 Cubic Yard Dump Truck complete with front and wing snow plows and tailgate sander/spreader to Velocity Truck Center, Sparks, Nevada, the lowest bidder meeting the specifications in the amount of \$264,185.71.

Attachments: [PW Attach](#)

Director of Public Works Larry Millar gave a brief overview of the bid for a new dump truck. Supervisor Albaugh asked if Director Millar checked locally for a truck. Director Millar stated he did but the trucks had high mileage and weren't in good condition. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Gallagher

**Absent:** 1 - Hammond

COUNTY COUNSEL

ORDINANCE AMENDING TITLE 11.14

SUBJECT: Amendment to Title 11 - County Emergency Organization.

FISCAL IMPACT: None.

ACTION REQUESTED: Introduce and read (or waive reading); and/or 2) provide direction to staff.

Attachments: [190827 Emergency Services Title 11 Draft Amendment](#)

County Counsel Burns stated he had received comments from Sheriff/Coroner Dean Growdon and Office of Emergency Services Chief Mark Rotlisberger regarding the amendment of Title 11.14 - County Emergency Organization. It was requested that the language in five sections are re-worded to define local emergencies and to include cyber threats. County Counsel Burns also stated the amendment would include the Sheriff to announce a local disaster as well. Brief discussion was held.

SPEAKERS: Sheriff/Coroner Dean Growdon.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, that this Ordinance be introduced and waive reading. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Gallagher

**Absent:** 1 - Hammond

COUNTY ADMINISTRATIVE OFFICE

**MATTERS SET FOR TIME CERTAIN**

PROCLAMATION

SUBJECT: Proclamation recognizing Rhea Giannotti (Public Defender) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

Attachments: [Proclamation](#)

County Counsel Burns presented a Proclamation recognizing Rhea Giannotti (Public Defender) on her retirement.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Gallagher

**Absent:** 1 - Hammond

ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.

SUBJECT: Fiscal Year 2018-2019 Business and Job Seeker service update to the Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Attachments: [Alliance for Workforce Development](#)

Terri Hiser-Haynes from Alliance for Workforce Development updated the Board of the activities that occurred from July 2018 through June 2019. Ms. Hiser-Haynes stated the Northern Rural Training and Employment Consortium (NoRTEC) continues to grow and helped an estimated 13,000 clients. Alliance for Workforce Development provides resume assistance, computer labs and life skill work shops. Ms. Hiser-Haynes also informed the Board the California Workforce Association recognized and presented Alliance for Workforce Development and NoRTEC with the Charlie Brown award for their work during the Redding Campfire. Brief discussion was held.

CAO Egan was absent from 10:11 a.m. - 10:13 a.m. and 10:20 a.m. - 10:21 a.m.

RECESS: 10:30 a.m. - 10:37 a.m.

#### SOLID WASTE

SUBJECT: Adoption of a resolution adding and authorizing a 1.0 FTE Deputy Director of Public Works (Solid Waste) as an allocated position Fund/Budget Unit No. 585-241 Solid Waste to be funded in Fiscal Year 2019-20 Final Budget.

FISCAL IMPACT: None. Pursuant to Joint Exercise of Powers Agreement establishing the Authority, all County costs and charges against the Authority are recoverable through A-87 or as approved by the Authority.

ACTION REQUESTED: Adopt resolution.

Attachments: [190827 Solid Waste Resolution and Job Description](#)

CAO Egan reminded the Board the Solid Waste consultant would be retiring and per the Board's request a new position titled Deputy Director of Public Works (Solid Waste) should be created. CAO Egan also informed the Board the classification is the same as the current Deputy Director of Public Works, however the duties would be different.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, that this Resolution No. 19-042 be adopted. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Gallagher

**Absent:** 1 - Hammond

## PUBLIC HEARINGS

#### PLANNING AND BUILDING SERVICES

SUBJECT: 2019-2024 Draft Housing Element Update.

FISCAL IMPACT: There is no impact to the General Fund; update is included in the Geothermal Trust Fund 174-1741 (FY 2018/2019). Unknown future fiscal impacts resulting from implementation and potential future funding opportunities related to having an updated housing element.

ACTION REQUESTED: 1) Receive the Planning Commission's recommendation regarding the proposed draft housing element update; and 2) adopt resolution approving the 2019-2024 Housing Element Update and Negative Declaration #2019-001; and 3) direct staff to forward said adopted housing element update to the California Department of Housing and Community Development for certification.

Attachments: [FINAL Board Packet \(w. Clearinghouse Memo and blank page for double-sided copies\)](#)

Assistant Planning and Building Services Director Gaylon Norwood gave an overview of the Draft Housing Element and updated the Board of the changes they previously requested at a prior Board meeting. Jenny Gastelum from the consulting firm Placeworks gave a power point presentation of the needs and goals of the Housing Element. Supervisor Albaugh stated he was going to vote against the Draft Housing Element and gave his reason why. Discussion was held. Director of Planning and Building Services Maurice Anderson addressed the Board's concerns and stated that the staff and consultant did their best to meet the state's requirements as well as the changes requested by the Board. Additional discussion was held.

SPEAKERS: Director of Health and Social Services Barbara Longo.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Resolution No. 19-043 be adopted. The motion carried by the following vote:**

**Aye:** 3 - Hemphill, Teeter and Gallagher

**Nay:** 1 - Albaugh

**Absent:** 1 - Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:03 a.m. in memory of Ronald Beck.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

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Michele Yderraga, Deputy Clerk of the Board