



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, October 15, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Supervisor Gallagher was absent by pre-arrangement.

Present: 4 - Jeff Hemphill, David Teeter, Aaron Albaugh and Tom Hammond

Absent: 1 - Chris Gallagher

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Hemphill.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to adjourn the meeting in memory of Yvonne Armstrong; Supervisor Hammond requested to adjourn the meeting in memory of Lee Roberts.

PUBLIC COMMENTS

Director of Planning and Building Services Maurice Anderson: Gave an update to the Board on Susanville Motors and a potential expansion.

Victoria Munds: Discussed Lassen Aurora Network.

Michael Gazene: Discussed Lassen Aurora Network.

Kam Vento: Discussed Lassen Aurora Network.

Jamie McMullen: Discussed Lassen Aurora Network.

Susan Hawkins: Discussed Lassen Aurora Network.

Ronnie Tripp: Discussed Lassen Aurora Network.

Patricia Ferne: Discussed Lassen Aurora Network.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Encourage everyone to get outside and appreciate the fall colors; 2) will be attending a Regional Council Representatives of California (RCRC) meeting on Wednesday, October 16, 2019, and an Environmental Services Joint Powers Authority (ESJPA) meeting on Thursday, October 17, 2019, in Sacramento.

Supervisor Teeter: Attended the California Prison Industry Authority quarterly board meeting.

Supervisor Hammond: 1) Had a neighborhood watch barbeque in Leavitt Lake. Thanked Sheriff Growdon for attending; 2) attended the first California Alliance Defense Communities teleconference; 3) there will be a town clean up in Doyle on October 19, 2019, and a town/desert cleanup in Herlong on October 26, 2019; 4) there will be a side by side race at Turtle Mountain on November 2, 2019, across from the Sierra Army Depot.

Supervisor Hemphill: Nothing to report.

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

AUDITOR'S OFFICE

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of September 30, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 9-30-19](#)

This Report was received and filed on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for August, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Personnel Report](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

MEETING MINUTES

SUBJECT: Meeting Minutes of October 8, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

SPAULDING AIRPORT

SUBJECT: Spaulding Airport Crack Seal and Remark Project.

FISCAL IMPACT: Funding is available within the current Fiscal Year 2019/2020 Aviation Budget.

ACTION REQUESTED: 1) Award the contract for Spaulding Airport Crack Seal and Remark Project to Michael Kirack Construction, Inc., Susanville, CA, the lowest bidder meeting the specifications, in the amount of \$38,695; and 2) authorize the Director of Public Works to sign the Agreement; and 3) authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$3,800 (approximately 10%) or a total contract not-to-exceed cost of \$42,495.

Attachments: [PW Spaulding Airport Attach](#)

This Action Item was approved on the Consent Agenda.

TREASURER/TAX COLLECTOR

PORTFOLIO

SUBJECT: Treasurer's Investment Report for September 30, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 9-30-19](#)

This Report was received and filed on the Consent Agenda.

BOARD OF SUPERVISORS

SUPERVISOR TEETER

SUBJECT: Request to designate \$250 to the Blue Star Moms.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Behavioral Health Advisory Board meeting agenda for October 7, 2019.

Attachments: [Misc Corr](#)

This Report was received and filed on the Consent Agenda.

DEPARTMENT REPORTS

PUBLIC WORKS DEPARTMENT

MOTOR GRADER

SUBJECT: Bid Award: Motor Grader.

FISCAL IMPACT: Funding in the amount of \$324,002.39 from Road Operating Budget, Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: Award the bid to Pape Machinery, Inc., Redding, California, in the amount of \$324,002.39 for the purchase of one (1) new John Deere 672G Motor Grader.

Attachments: [PW Motor Grader Attach](#)

Public Works Director Larry Millar informed the Board that he went out to bid on a replacement motor grader and recommended to go with the John Deere 672G Motor Grader. This will replace an older grader. Brief discussion was held regarding warranties and current fleet.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

MATTERS SET FOR TIME CERTAIN

PROCLAMATION

SUBJECT: Proclamation recognizing Corrine Reed (Health and Social Services) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

Attachments: [Proclamation](#)

Supervisor Hemphill presented a Proclamation recognizing Corrine Reed on her retirement.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

RECOGNITION COMMITTEE PRESENTATION

SUBJECT: 15 Year: Deborah Rivas (Solid Waste); 20 Year: Michael Carney (Sheriff's Office).

FISCAL IMPACT: None.

ACTION: Present awards.

Supervisor Hemphill recognized Deborah Rivas (Solid Waste) for 15 years of service with Lassen County and Michael Carney (Sheriff's Office) for 20 years of service.

DEPARTMENT REPORTS - CONTINUED

PUBLIC WORKS DEPARTMENT

LETTER OF SUPPORT

SUBJECT: Letter of Support request by Sierra Buttes Trail Stewardship for a Grant Application to Sierra Nevada Conservancy for the Development of a Regional Connected Communities - Trails Master Plan.

FISCAL IMPACT: No impact.

ACTION REQUESTED: 1) Consider approving the attached letter of support; and 2) authorize Chairman to sign.

Attachments: [PW Sierra Nevada Conservancy Attach](#)

Deputy Director of Facilities Maintenance Peter Heimbigner gave a brief overview of the non-profit organization Sierra Buttes Trail Stewardship and informed the Board their purpose for requesting a Letter of Support. Deputy Director Heimbigner explained that the Letter of Support would be for a grant covering the regional area of Lassen, Plumas and Sierra counties to the Sierra Nevada Conservancy and want to do a master trail plan which would cover the regional forest in Lassen and Lake Tahoe. Discussion was held.

CAO Egan was absent from 10:20 a.m. - 10:22 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

SHERIFF'S DEPARTMENT

ADMINISTRATION

SUBJECT: Budget adoption for Byrne JAG Grant and creation of 1.5 FTE Community Services Officer positions.

FISCAL IMPACT: No General Fund impact.

ACTION REQUESTED: 1) Approve the Fund/Budget Unit No. 182-0544 (JAG) with a total appropriation of \$220,000 and a revenue of \$220,000 for the 2019/2020 Fiscal Year (4/5 vote); and 2) the Board of Supervisors authorize the addition of 1.5 FTE Community Services Officer positions.

Attachments: [SO Byrne Jag Attach](#)

Sheriff/Coroner Dean Growdon gave a brief overview of the Byrne JAG Grant and informed the Board that this grant will provide life skills training for youth. Sheriff Growdon also stated with this grant he would need to create 1.5 FTE Community Services Officer positions. This will also fund an officer for the Susanville Police Department. Discussion was held.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

HEALTH AND SOCIAL SERVICES

HEALTH AND SOCIAL SERVICES

SUBJECT: Lassen Aurora Network.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive Report.

Attachments: [BOS HSS LAN Staff Report 10.15.19](#)

CAO Egan stated that Chairman Hemphill asked to have this item agendaized to discuss Lassen Aurora Network and to clarify that Lassen Aurora Network is a corporation that Lassen County has contracted with and is not a county program. CAO Egan also stated that Lassen County has maintained a contract for services provided by Lassen Aurora Network and that Lassen County has paid for such services. As a contractor to the county there are standards that need to be met in terms of competition and handling public funds we have to contract in a competitive fashion with whomever we do business with. Lassen Aurora Network over the last few years chose not to propose competitively and this was why the services were stopped. Lassen County executed a contract September 1, 2019, and the representatives from Lassen Aurora Network who executed the contract were not authorized signers.

Director of Health and Social Services (HSS) Barbara Longo stated that they have a fiduciary responsibility to spend state funds a specific way and

highlighted the reasons the contracts are being extensively monitored. Director Longo also stated that HSS needed to be more diligent with Request for Proposal (RFP) contracting, specifically to Mental Health Services Act (MHSA) funds. HSS has a responsibility to follow the rules and regulations. Director Longo stated she had released an RFP that expired June 30, 2019, and released a second RFP with additional requirements that specified activities. Lassen Aurora Network didn't apply for the RFP. Director Long also stated that the dollar amount decreased because the level of activities within Lassen Aurora Network declined and was able to come up with a contract for \$69,000 worth of services. Lassen Aurora Network was given draft copies of the contract. Director Longo went into further detail of Lassen Aurora Network's fee schedule. Extensive discussion was held regarding services provided by Lassen Aurora Network, services provided by Lassen County Mental Health, examples of different types of groups, Stakeholder meetings, and Behavioral Health Advisory Board meetings.

SPEAKERS: Courtney Clark, Kam Vento, Ronnie Tripp.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced: 1) Received a letter informing Lassen County that the Lassen County Auditor Diana Wemple would be retiring the end of March, 2020, and would be bringing this item back to the Board to discuss. This would be a Board appointment because this doesn't coincide with an election; 2) the recruitment for Solid Waste Management Authority to hire Deputy Public Works Director, closed Friday, October 11, 2019, and wasn't sure if there would be a qualified applicant and may need to re-recruit.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:47 a.m. in memory of Yvonne Armstrong and Lee Roberts.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board