



# Lassen County

## Meeting Minutes

### Board of Supervisors

#### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, November 19, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### **9:30 A.M. OPENING CEREMONIES**

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

**Excuse:** 0

#### **Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Hemphill.

#### **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**A motion was made by Supervisor Teeter, seconded by Supervisor Albaugh, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

#### **PUBLIC COMMENTS**

None.

#### **INFORMATION/CONSENT CALENDAR**

Supervisor Albaugh requested to pull Item# G1 - Lassen County Fire Safe Council.

#### **Approval of the Consent Agenda**

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

#### **BOARD OF SUPERVISORS**

## SUPERVISOR GALLAGHER

SUBJECT: Request to designate \$300 to Lassen Senior Services.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

## AUDITOR'S OFFICE

## FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of October 31, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

**Attachments:** [LASSEN COUNTY FUND BALANCES 10-31-19](#)**This Report was received and filed on the Consent Agenda.**

## COUNTY CLERK-RECORDER

## MINUTES

SUBJECT: Meeting Minutes of November 12, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS](#)**These Minutes were approved on the Consent Agenda.**

## PUBLIC WORKS DEPARTMENT

## ROAD DEPARTMENT TIRE BID

SUBJECT: Award bid for Tires for the Public Works Department (Road Division).

FISCAL IMPACT: Funding is budgeted within the Road Budget, Fund/Budget Unit No. 122-1221. Estimated annual cost of \$60,000.

ACTION REQUESTED: Award bid for Tires for Road Division, for the period of November 1, 2019 through October 31, 2020, to Lassen Tire, Susanville, CA, the lowest bidder meeting specifications.

**Attachments:** [PW Tire Bid Attach](#)**This Action Item was approved on the Consent Agenda.**

## TREASURER/TAX COLLECTOR

## PORTFOLIO

SUBJECT: Treasurer's Investment Report for October 31, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 10-31-2019](#)

**This Report was received and filed on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 7 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Air Pollution Control District Governing Board Meeting Agenda for November 12, 2019.
  - b) Lassen County Planning Commission Special Meeting Agenda for November 13, 2019.

Attachments: [MISC CORR](#)

**These Reports were received and filed on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### BOARD OF SUPERVISORS

##### LASSEN COUNTY FIRE SAFE COUNCIL

SUBJECT: Approval of a letter of Support for the Thompson Peak Wildland Urban Interface Fuels Treatment Project by the Lassen County Fire Safe Council, Inc.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve letter of support and authorize the Chairman to sign.

Attachments: [G1 Attach](#)

Supervisor Albaugh thanked and complimented Administration for writing a well written letter. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

#### BOARDS AND COMMISSIONS

##### PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING (PSA 2 AAA) EXECUTIVE BOARD

SUBJECT: Appointment to the PSA 2 AAA Executive Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Mae Sherman).

Attachments: [F1 Attach](#)

Supervisor Teeter gave a brief overview of the different boards and meetings

Mae Sherman participates in. Brief discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

## **DEPARTMENT REPORTS - CONTINUED**

### **PLANNING AND BUILDING SERVICES**

#### **PROPOSED ORDINANCE AMENDMENT**

**SUBJECT:** The proposed ordinance amendment would add section 12.25.045 to the Lassen County Code to provide a "Due Process Hearing" to consider confirmation of orders issued by the Lassen County Building Official concerning the repair or abatement of buildings determined to be dangerous in accordance with Chapter 12.25 (Uniform Code For The Abatement Of Dangerous Buildings) of Lassen County Code before a hearing officer instead of the Board of Supervisors as would otherwise be required.

**FISCAL IMPACT:** No increased cost to the General Fund; hearings would be conducted before the designated hearing officer versus being conducted before the Board of Supervisors.

**ACTION REQUESTED:** 1) Receive report; and 2) Introduce the ordinance amendment and read (or waive).

**Attachments:** [PB DueProcessOfficer11-19-19 RevPckt](#)

Director of Planning and Building Services Maurice Anderson informed the Board that he is presenting a proposed amendment to the Lassen County Code that will provide for Due Process hearings in the event of an abatement or significant repair and briefly explained the process. Discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, to Introduce the Ordinance Amendment and waive reading. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

### **SHERIFF'S DEPARTMENT**

#### **INMATE HEALTH CARE SERVICES**

**SUBJECT:** Contract for Lassen County Jail Inmate Medical Services with Wellpath.

**FISCAL IMPACT:** funds budgeted in the 2019/2020 Fiscal Year budget.

**ACTION REQUESTED:** Authorize the CAO to sign the contract with Wellpath.

**Attachments:** [SO Board Packet Final Contract 2019](#)

County Counsel Burns informed the Board this item had previously been presented. County Counsel Burns also informed the Board the existing agreement for jail inmate medical services currently with Wellpath is set to expire. The contract went out for a Request for Proposal and Wellpath was the most competitive. County Counsel Burns briefly discussed the language of the contract. Sheriff/Coroner Dean Growdon stated the agreement is for medical, mental health and dental. Sheriff Growdon also stated Wellpath is the choice of a lot of other, bigger counties. Additional discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY ADMINISTRATIVE OFFICE

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Read a poem from Poet Laureate Violet Stout; 2) congratulated Lauren Farber from Big Valley High School for qualifying for the state competition to compete in cross country; 3) attended a Regional Council Representatives of California (RCRC) Executive meeting; 4) tentatively planning a town clean up in Little Valley on December 7, 2019; 5) attended a noise element meeting; 6) attended a Spalding Neighborhood Watch meeting.

Supervisor Teeter: 1) Attended a PSA II Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 2) attended a Lassen County Transportation Commission (LCTC) meeting; 3) attended a Behavioral Health Advisory Board meeting.

Supervisor Gallagher: 1) Attended a Lassen Regional Solid Waste Management Authority meeting; 2) attended a Air Pollution Control Board meeting; 3) attended a Fair Board meeting; 4) attended a Citizen Advisory Committee meeting at California Correctional Center (CCC); 5) attended a Neighborhood Watch pot luck.

Supervisor Hammond: 1) Will be on a conference call today with Northrop and the Commander at Sierra Army Depot; 2) will be attending a Sierra Alliance meeting; 3) there's a group interested in putting solar panels in Amody.

Supervisor Hemphill: 1) Thanked Jim Uruburu from Health and Social Services for attending an Emergency Medical Services (EMS) meeting; 2) the Nutcracker will be in Susanville November 21 - 24, 2019; 3) Thanksgiving is the week of November 25, 2019.

## MATTERS SET FOR TIME CERTAIN

PROCLAMATION

SUBJECT: Retirement Proclamation.

FISCAL IMPACT: None.

ACTION REQUESTED: Present Retirement Proclamation to: David Farano (31

Years - Community Social Services).

**Attachments:** [20191115145344067](#)

Supervisor Hemphill presented a Retirement Proclamation to David Farano for 31 years of service. Discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

RECOGNITION COMMITTEE

SUBJECT: Recognition Committee Award Presentation for November.

FISCAL IMPACT: None.

ACTION REQUESTED: present Recognition Award to: 15 Years: Craig Senseney, (Road Department); 40 Years: James Lane (Road Department).

Supervisor Hemphill presented Recognition Awards to the following employees:

1) 15 Years: Craig Senseney (Road Department; 2) 40 Years: James Lane (Road Department). Discussion was held.

RECESS: 10:12 a.m. - 10:18 a.m.

## **PUBLIC HEARINGS**

PLANNING AND BUILDING SERVICES

SUBJECT: Continued Public Hearing from November 12, 2019. The proposed ordinance repeals and replaces Lassen County Code section 3.18.020 (Planning Department fees), adds section 3.18.130 (Surveyor fees) and repeals and replaces section 3.18.100 (Waiver or Refund of Fees).

FISCAL IMPACT: Increase in revenues to General Fund/Budget Unit No. 100.

ACTION REQUESTED: 1) Receive report regarding proposed fees presented to the Budget Committee on August 26, 2019; and 2) conduct a public hearing; and 3) introduce the ordinance and read (or waive).

**Attachments:** [PB PIngFeeContd 11-19-19 pckt](#)

[PB PIngFees Attach](#)

The Public Hearing was continued at 10:19 a.m. from the Board of Supervisors meeting held on November 12, 2019.

Director of Planning and Building Services Maurice Anderson briefly explained the subject of the item and informed the Board that he had included building fees in the packet per their request. Brief discussion was held.

There were no public speakers.

The Public Hearing was closed at 10:26 a.m.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, to Introduce the Ordinance and waive reading. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) The Board of Supervisors meeting to be held on November 26, 2019, will not be called unless it is needed, making the next regular Board meeting December 12, 2019; 2) December 10, 2019, will be the Lassen County Christmas party.

## **ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:27 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board