



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, March 24, 2020

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Association (LCPOA); b) United Public Employees of California (UPEC); c) Lassen County Road Workers Association (LCRWA); d) Management and Professional Association; e) Lassen County Peace Officers Assn. Supervisors Unit (LCPOSA), f) Lassen County Peace Officers Assn. Management Unit (LCPOMA); g) Lassen County Deputy Sheriffs Association (LCDSA); h) Lassen County Management Association (LCMA); i) Department Heads.
- 2) Employee performance evaluation: Fair Manager.

CLOSED SESSION

Closed session was held from 9:02 a.m. - 9:39 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, Deputy CAO Tony Shaw and Deputy Clerk of the Board Michele Yderraga.

County Counsel Burns was present via teleconference from 9:02 a.m. - 9:54 a.m.

Deputy Clerk of the Board Yderraga was absent from 9:20 a.m. - 9:22 a.m.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the additional closed session item and stated this item is on the agenda as Closed Item# 2. County Counsel Burns stated this is a continuation of closed session from earlier today.

3) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: One case.

CLOSED SESSION

Closed session was held from 9:40 a.m. - 9:54 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan and Deputy Clerk of the Board Yderraga.

County Counsel Burns was present via teleconference from 9:02 a.m. - 9:54 a.m.

Deputy CAO Shaw was present from 9:40 a.m. - 9:47 a.m.

CAO Egan stated the Board would be recessing to Jensen Hall.

RECESS: 9:54 a.m. - 10:56 a.m.

10:56 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute Supervisor Teeter requested a moment of silence for those who have been effected by the COVID-19 virus.

URGENCY ITEM RELATED TO COUNTY OFFICE HOURS

CAO Egan requested the Board to add an urgency item relating to county office hours. The Board would need to make the following findings: 1) need to take immediate action; and 2) the immediate action needed came to the county after the agenda was posted. 4/5 vote required.

A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, that this urgency item be added to the agenda. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Agenda be approved as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC COMMENTS

None.

MATTERS SET FOR TIME CERTAIN

PROCLAMATION

SUBJECT: Proclamation recognizing Diana Wemple (Auditor's Office) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

Attachments: [Proclamation-Diana Wemple](#)

Supervisor Teeter presented a Proclamation recognizing Diana Wemple (Auditor's Office) on her retirement from Lassen County.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

AGRICULTURAL COMMISSIONER

PREDATORY ANIMAL

SUBJECT: Work and Financial Plan between Lassen County and United States Department of Agriculture and Plant Health Inspection Services-Wildlife Services pursuant to Cooperative Service Agreement No. 18-7306-0257-RA.

FISCAL IMPACT: Approval of this work plan will require inclusion of this amount in the 2020/2021 Fiscal Year (FY) budget as an appropriation. (Fund/Budget Unit No. 100-0602).

ACTION REQUESTED: 1) Approve work and financial plans for Wildlife Damage Management services for 2020/2021 FY; and 2) authorize the CAO to execute the agreement for services, not to exceed \$89,493.

Attachments: [Ag Attach](#)

This Action Item was approved.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of March 10, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)**These Minutes were approved on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Notice of Cancellation: Susanville City Council Meeting of March 18, 2020.

b) Susanville City Council Regular Meeting Agenda for March 18, 2020.

Attachments: [MISC CORR](#)**These Reports were received and filed on the Consent Agenda.**

DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

COVID-19

SUBJECT: Adoption of a Resolution ratifying the proclamation of local emergency by the director of emergency services within the meaning of Lassen County Code Chapter 11.14.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt Resolution; and/or 2) provide direction to staff.

Attachments: [Proclamation of Local Emergency 2020-01](#)

CAO Egan stated the Resolution was to ratify the proclamation of a local state of emergency due to the COVID-19 virus and requested the Board to add additional verbiage to the Resolution. CAO Egan read the change into the record. Lassen County Office of Emergency Services (OES) Chief Silas Rojas gave a brief update on the Emergency Operations Center (EOC) staff and supplies. OES Chief Rojas stated OES was working closely with Public Health to have plans and protocols in place to respond appropriately. OES Chief Rojas also stated there are zero cases in Lassen County and discussed Lassencares website. Additional discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Resolution No. 20-014 be adopted.

The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COVID-19

SUBJECT: Adoption of a Resolution ratifying the declaration of local health emergency by the County Health Officer, Dr. Kenneth Korver, within the meaning of the Health and Safety Code.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt Resolution; and/or 2) provide direction to staff.

Attachments: [2020-01](#)

CAO Egan informed the Board Dr. Korver has issued a Declaration of Local Emergency that needed to be ratified by this Board and stated Dr. Korver acts as the Health Officer for Lassen County. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 20-015 be adopted.

The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SHERIFF'S DEPARTMENT

ADMINISTRATION

SUBJECT: Adult pre-trial Electronic Monitoring Program.

FISCAL IMPACT: General fund impact for eligible indigent offenders.

ACTION REQUESTED: Authorize the Sheriff (Correctional Administrator) to operate an Electronic Monitoring Program for inmates being held in lieu of bail, and prescribe the rules included in the attached "Electronic Monitoring Policy".

Attachments: [SO Attach](#)

Sheriff/Coroner Dean Growdon stated the Emergency Operations Center (EOC), Cal-Fire and Lassen Community College have been extremely helpful, easy to work with and commended the groups for their good work with the schools, One-Stops, senior centers, Public Health, food pantries and medical providers. Sheriff Growdon also discussed the Lassencares website and services that are offered. Sheriff Growdon also gave an update of the inmates and protocol in place if an inmate were to test positive for COVID-19. Sheriff Growdon gave a detailed overview of the Adult Pre-Trial Electronic Monitoring Program for low level crimes and how this could be beneficial in the event of releasing inmates. Discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY ADMINISTRATIVE OFFICE

URGENCY ITEM RELATED TO COUNTY OFFICE HOURS

CAO Egan recommended the Board to adopt this resolution altering office hours for County Departments. CAO Egan stated the County Code dictates office hours required to maintain. In some cases it is appropriate to limit public contact and this resolution authorizes the modified operations for the County Departments. A press release has been issued. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Resolution No. 20-016 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Briefly discussed staff safety and maintaining workforce; 2) thanked everyone for indulging new and possible future meeting format; 3) offered Jensen Hall to the City of Susanville to hold any of their public meetings; 4) thanked Jeremy Cuoso and Susanvillestuff.com for streaming these medias for the public.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Thanked everyone who has been sheltering in place, businesses who closed and all things happening through out the county. It's a hardship for schools to be closed; 2) frustrated with the gas prices within the city. Susanville is over \$3 per gallon and encouraged the station owners in Susanville to lower their prices.

Supervisor Hammond: Nothing to report.

Supervisor Hemphill: Nothing to report.

Supervisor Albaugh: Thanked Fair Manager Jim Wolcott for setting up Jensen Hall to have the Board of Supervisors meeting; 2) thanked Sheriff Growdon, OES Chief Rojas and everyone who creates the contracts; 3) thanked Susanville Stuff; 4) encouraged everyone to stay safe and diligent.

Supervisor Teeter: Stated the agenda was light for this week. Will be speaking to the Treasurer/Tax Collector in April regarding revenue during this time.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:56 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board

