



Lassen County

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER ; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL ; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, June 9, 2020

9:00 AM

Lassen County Fairgrounds
Jensen Hall
195 Russell Ave
Susanville, CA 96130

9:10 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also
Present: County Administrative Officer (CAO) Richard Egan, County Counsel
Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Aaron Albaugh, Chris Gallagher, David Teeter, Jeff Hemphill and Tom
Hammond

Excuse: 0

PUBLIC COMMENT

Dawn Minch: Discussed animal tethering in Lassen County.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Employee performance evaluation: Veteran Services Officer.

CLOSED SESSION

Closed session was held from 9:16 a.m. - 9:37 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also
Present: CAO Egan, County Counsel Burns, Deputy Clerk of the Board
Yderraga and Veterans Services Officer Chris Mancebo.

RECESS: 9:37 a.m. - 9:42 a.m.

9:42 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Teeter announced the following closed session item:

- 1) Employee performance evaluation: Veteran Services Officer.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

PUBLIC COMMENTS

Tim Craig: Discussed crop dusting in Termo.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended a California State Association of Counties (CSAC) Meeting; 2) attended a Lassen County Local Agency Formation Commission (LAFCo) Meeting.

Supervisor Hammond: 1) Discussed illegal marijuana grows; 2) will be attending a conference call June 10, 2020, with the Commander and the drone group; 3) had a town clean up in Leavitt Lake; 4) will be having a town clean up in Herlong the weekend of June 12, 2020, and in Doyle the weekend of June 19, 2020.

Supervisor Albaugh: 1) Attended a Solid Waste meeting; 2) discussed illegal marijuana grows; 3) discussed the Fish and Game Commission.

Supervisor Hemphill: 1) Spoke with the Janesville Fire Chief regarding Thompson Peak Lookout.

Supervisor Teeter: 1) Attended a First5 conference call; 2) attended a regional Lassen Plumas Sierra Community Action Agency (LPSCAA) meeting; 3) requested to donate from discretionary funds \$1000 to Lassen Land and Trails Trust, \$750 to the fair budget, \$750 to the Westwood Farmers Market, and \$1000 to the Lassen Library District.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G2 - Agreement.

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of May 26, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Agreements with Partnership HealthCare of California for Drug Medi-Cal Organized Delivery System Services.

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the CAO to execute the Agreement.

Attachments: [HSS BH Partnership Attach](#)

This Action Item was approved on the Consent Agenda.

BEHAVIORAL HEALTH

SUBJECT: Agreement with Department of Health Care Services to Provide Drug Medi-Cal Organized Delivery System.

FISCAL IMPACT: There is no impact to County General Fund. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the CAO to execute the Agreement.

Attachments: [HSS BH State ODS 06.09.2020](#)

This Action Item was approved on the Consent Agenda.

BOARD OF SUPERVISORS

SUPERVISOR GALLAGHER

SUBJECT: Request to designate \$200 to the Westwood Library; \$200 Westwood Chamber of Commerce; \$200 Westwood Little League.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SUPERVISOR ALBAUGH

SUBJECT: Request to designate \$300 Providence Farm Center to purchase heating fuel; \$1000 Susanville Library District; \$250 to the Big Valley 50+ Club.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SUPERVISOR HAMMOND

SUBJECT: Request to designate the remainder of his discretionary funds equally to the town clean-ups in Leavitt Lake, Herlong and Doyle.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Fair Advisory Board Meeting, Tuesday, June 9, 2020, at 5:30 p.m. at Jensen Hall.
- b) Lassen County Planning Commission Meeting Agenda for June 2, 2020.
- c) Central Valley Regional Water Quality Control Board Public Meeting Notice and Agenda for June 4, 2020, and June 5, 2020.
- d) Lassen County Behavioral Health Advisory Board meeting agenda for June 8, 2020.
- e) Susanville City Council Special Meeting Agenda for May 27, 2020.
- f) Susanville City Council Special Meeting Agenda for June 3, 2020.
- g) Lassen County Technical Advisory Committee Meeting Agenda for June 4, 2020.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

AGREEMENT

SUBJECT: Agreement with FEi.com, Inc. dba FEiSystems for Fiscal Years 2020-2023.

FISCAL IMPACT: There is no impact to County General Fund. Fund will be paid out of the following Fund/Budget Units: Mental Health 110-0751, Alcohol and Drug 110-0771, Mental Health Services Act (MHSA) 164-0752 and Health and Social Services 110-0721.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the CAO to execute the Agreement.

Attachments: [HSS BH FEiSystems Attach](#)

Director of Health and Social Services (HSS) Barbara Longo informed the Board HSS is required to keep an electronic health record. Director Longo gave a brief overview of the current program and the program with FEiSystems.

Director Longo also discussed the features and benefits of the new program that the current program does not offer. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY ADMINISTRATIVE OFFICE

LASSEN COUNTY TRANSPORTATION COMMISSION (LCTC)

SUBJECT: Fund/Budget Unit No. 128-1281 Budget Appropriation for Fiscal Year 2019/2020.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Approve budget appropriation in Fund/Budget Unit No. 128-1281 for Fiscal Year 2019/2020 in the amount of \$410,000; and 2) transfer \$410,000 from Fund/Budget Unit No. 128-1281 to Fund/Budget Unit No. 571-5711 as requested by the Lassen County Transportation Commission (4/5 vote requirement).

Attachments: [2486_001](#)

CAO Egan gave a brief overview of Fund 128 and stated it would no longer hold transportation funds. A request was made by the City of Susanville to transfer transportation funds from the county to a transportation account. CAO Egan said he recommended the actions requested.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY COUNSEL

AGREEMENTS

SUBJECT: Side letter agreements regarding employees accrued vacation balances in excess of 254 hours.

FISCAL IMPACT: Estimated \$50,000 from various fund and budget units.

ACTION REQUESTED: 1) Receive report from staff; and 2) ratify side letter agreements; and 3) adopt Resolution; and/or 4) provide direction to staff.

Attachments: [200609 Side Letter Agreements-Vacation Accruals](#)

County Counsel Burns informed the Board this item was a continuation from a previous Board meeting that was pulled for future discussion. County Counsel Burns gave a detailed description of the 254 Rule and stated there were excessive accumulated vacation hours. A discussion was held with the all bargaining units and came to a resolution of how to manage the balances in

excess of 254 hours. County Counsel Burns explained the side letters and resolution to the Board.

A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, that this Resolution No. 20-027 be adopted. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

FAIR

FAIR MANAGER REPORT

SUBJECT: Plan for 2020 Lassen County Fair.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Approve presented plan from Fair Advisory Board.

Attachments: [Fair Attach 1](#)
[Fair Attach 2](#)

Director of Health and Social Services (HSS) Barbara Longo stated any events held in Lassen County during this time are subject to the County Health Officer's approval. Director Longo gave a brief overview of where the county stands regarding public events. Discussion was held regarding social distancing. Director Longo stated Shasta County received approval to have a junior livestock show. Their agreement was very specific. Fair Advisory Board Member Cheryl Lauritsen stated the Fair Advisory Board had created five (5) different plans for the fair and gave a brief explanation of each plan. Director Longo stated the concert is still scheduled for the Friday night event and discussion was held regarding the stage managers, band staff and social distancing. Supervisor Hemphill moved to approve Plan A, excluding the carnival and including a virtual livestock showing. Outside vendors would be at the discretion of the Fair Advisory Board.

SPEAKERS: Ed Swayze, Gary Bridges, Nicky Diltz, Trisha Wood

Supervisor Albaugh was absent from 10:50 a.m. - 10:52 a.m.

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, to approve Plan A, excluding the carnival and including a virtual livestock showing. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Hemphill and Hammond

Nay: 1 - Albaugh

RECESS: 11:33 a.m. - 11:39 a.m.

DEPARTMENT REPORTS - CONTINUED

SHERIFF'S DEPARTMENT

PURCHASE

SUBJECT: Off Highway Vehicle purchase. Competitively bid Government Contract through Polaris Government Sales and Defense in partnership with Sourcewell totaling \$30, 551.19.

FISCAL IMPACT:\$30,551.19 from Sheriff Contract Fund/Budget Unit No. 111-0520.

ACTION REQUESTED: 1) Authorize purchase; and/or 2) provide direction to staff.

Attachments: [SO Purchase Attach](#)

Sergeant Ryan Ruano stated the purpose of this grant would be to purchase a side by side to patrol off highway areas. Sgt. Ruano briefly discussed the Off Highway Vehicle (OHV) program. Sgt. Ruano discussed the features of the side by side and explained this vehicle is bigger, has larger tires and seats four people which will allow more usage in the Ft. Sage OHV area. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

ADMINISTRATION

SUBJECT: Purchase and Maintenance Agreement for Civil Program Software with Tyler Technologies (Soft Code) in the amount of \$30,620 for program purchase and one year of system maintenance.

FISCAL IMPACT: \$30,620 from Sheriff's Patrol Fund/Budget Unit No. 130-0522.

ACTION REQUESTED: 1) Approve the expenditure; and/or 2) provide direction to staff.

Attachments: [SO Software Attach](#)

Lieutenant Dave Woginrich gave a brief overview of the current software being used by the Sheriff's office and the software being requested to purchase. Lt. Woginrich informed the Board Tyler Technologies came in with the lowest bid and additional features. Lt. Woginrich briefly discussed the features of the new program.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced: 1) Homelessness in Lassen County; and 2) Lassen Municipal Utility District and the Hayden Hill power line. Brief discussion was held.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:51 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board