



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, January 12, 2021

9:00 AM

Lassen County Fairground
Jensen Hall
195 Russell Ave
Susanville, CA 96130

9:09 A.M. CALL TO ORDER

BOARD OF SUPERVISORS ORGANIZATIONAL MEETING. (CALL TO ORDER BY DEPUTY CLERK OF THE BOARD MICHELE YDERRAGA AND ELECTION OF CHAIRMAN AND VICE-CHAIRMAN.)

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh and Hammond.
Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer and Deputy Clerk of the Board Michele Yderraga.

Deputy Clerk of the Board Yderraga called the meeting to order at 9:09 a.m. and asked for nominations for a Chairman of the Lassen County Board of Supervisors for 2021. Supervisor Gallagher nominated Supervisor Albaugh. There were no additional nominations.

A motion was made by Supervisor Gallagher to nominate Supervisor Albaugh as Chairman of the Board of Supervisors for 2021. The motion was carried by the following vote:

5 - Aye: Gallagher, Bridges, Hemphill, Albaugh and Hammond.

Deputy Clerk of the Board Yderraga asked for nominations for a Vice Chairperson of the Lassen County Board of Supervisors for 2020. Supervisor Albaugh nominated Supervisor Gallagher. There were no additional nominations.

A motion was made by Supervisor Albaugh to nominate Supervisor Gallagher as Vice Chairman of the Board of Supervisors 2021. The motion carried by the following vote:

5 - Aye: Gallagher, Bridges, Hemphill, Albaugh and Hammond.

Present: 5 - Tom Hammond, Chris Gallagher, Jeff Hemphill, Aaron Albaugh and Gary Bridges

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced the following closed session items:

- 1) Conference with Labor Negotiator Richard Egan: a) Lassen County Peace Officers Management Assn. (LCPOMA).
- 2) Conference with Labor Negotiator Richard Egan: a) Lassen County Road Workers Association (LCRWA).

CLOSED SESSION

Closed session was held from 9:10 a.m. - 9:39 a.m.

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh and Hammond.
Also Present: CAO Egan, County Counsel Uhrhammer, Deputy Clerk of the Board Yderraga, Deputy CAO Tony Shaw, and CAO Executive Assistant Samantha McMullen.

RECESS: 9:39 a.m. - 9:43 a.m.

9:43 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Labor Negotiator Richard Egan: a) Lassen County Peace Officers Management Assn. (LCPOMA).

No reportable action.

- 2) Conference with Labor Negotiator Richard Egan: a) Lassen County Road Workers Association (LCRWA).

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to adjourn the meeting in memory of Daryl Wutzke; Supervisor Bridges requested to adjourn in memory of Fred Zelki.

A motion was made by Supervisor Gallagher, seconded by

Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Hammond, Gallagher, Hemphill, Albaugh and Bridges

PUBLIC COMMENTS

Director of Health and Social Services Barbara Longo: Gave an update on COVID-19 and priorities.

Doreen Smith Power: Discussed mines and water systems.

Sheriff/Coroner Dean Growdon: Gave an update on current projects.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended a Solid Waste meeting; 2) wished everyone a happy new year; 3) thanked Planning and Building services for the cleanup of burned homes in Lake Forest.

Supervisor Hemphill: 1) Attended a Lassen County Transportation Commission (LCTC) meeting; 2) stated there was a nice article about the new Fair Manager on Susanville Stuff; 3) daughter Abbi was featured in a book at a Rotary Cattlemens meeting.

Supervisor Hammond: 1) Attended a LCTC meeting; 2) attended a Solid Waste meeting; 3) welcomed Supervisor Bridges to the Board of Supervisors.

Supervisor Bridges: Attended a LCTC meeting.

Supervisor Albaugh: 1) welcomed Supervisor Bridges to the Board of Supervisors; 2) congratulated Supervisor Gallagher as the Board of Supervisors Vice Chairman for 2021; 3) welcomed new County Counsel Amanda Uhrhammer and thanked her for being present; 4) attended a Solid Waste meeting; 5) attended the Christmas Light Show, and thanked Mike and Kathy Justice; 6) wished everyone a happy new year; 7) thanked Director of Health and Social Services Barbara Longo and staff for their work on COVID-19; 8) reminded everyone to keep their pets confined. Livestock has been attacked and ranchers have rights to protect their livestock; 9) there was a good article in the newspaper regarding wolves; 10) will be attending a Rural County Representatives of California (RCRC) meeting via Zoom.

BOARDS AND COMMISSIONS

COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointments for 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:

- 1. Behavioral Health Advisory Board
 - a. Welfare and Institution Code section 5604; Resolution No. 13-025.
 - b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Teeter (R), Gallagher (A)

2. California State Association of Counties-Excess Insurance (CSAC-EIA) Authority

- a. Government Code section 6500, Joint Powers Agency.
- b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

- a. Unknown.
- b. Appoint one member of Board of Supervisors.

CURRENT APPOINTMENTS: Gallagher

4. Emergency Medical Care Committee

- a. Health and Safety Code Section 1797.272.
- b. One regular member from the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill (R)

5. Honey Lake Valley Recreation Authority

- a. Government Code section 6500, Joint Powers Agency.
- b. Two regular appointees from each member entity (Supervisors) and one alternate (Supervisor).

CURRENT APPOINTMENTS: Hemphill (R), Teeter (R), Hammond (A)

6. Indian Gaming Local Community Benefit Committee

- a. Government Code section 12715.
- b. Two representatives from the County, selected by the Board of Supervisors.

CURRENT APPOINTMENTS: Hammond, Hemphill

7. Land Conservation Committee

- a. Resolution No. 12-050; Minute Order of January 16, 2001.
- b. A member of the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill

8. Lassen County Air Pollution Control District

- a. Health and Safety Code section 40100.5; April 25, 2000 Minute Order of the Board of Supervisors.
- b. Three County Supervisors.

CURRENT APPOINTMENTS: Hammond, Gallagher, Hemphill

9. Lassen County Children and Families First Commission (FIRST 5)

- a. Health and Safety Code section 130100; County Code Chapter 7.02.
- b. One County Supervisor.

CURRENT APPOINTMENTS: Teeter

10. Lassen County Transportation Commission (LCTC)

a. Government Code section 29535.

b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R), Gallagher (A)

11. Lassen Transit Services Agency (LTSA)

a. Government Code section 6500, Joint Powers Agency.

b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.

CURRENT APPOINTMENTS: Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R), Gallagher (A)

12. Lassen Regional Solid Waste Management Authority (LRSWMA)

a. Government Code section 6500, Joint Powers Agency.

b. Two directors to be selected from a list of eligible applicants; an alternate for each director may be appointed also.

CURRENT APPOINTMENTS: Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)

13. Lassen-Plumas-Sierra Community Action Agency

a. Government Code section 6500, Joint Powers Agency.

b. Two elected officials or their representatives, appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Teeter

14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)

a. Government Code Section 6500, Joint Powers Agency

b. One Supervisor from each member County; one alternate, need not be a Supervisor

CURRENT APPOINTMENTS: Hemphill (R), Albaugh (A)

15. Northern Rural Training and Employment Consortium (NorTEC)

a. Government Code Section 6500, Joint Powers Agency.

b. One County Supervisor and one alternate.

CURRENT APPOINTMENTS: Teeter (R), Gallagher (A)

16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

a. Government Code Section 6500, Joint Powers Agency.

b. Two regular seats, at least one of which shall be a member of the Board of Supervisors and one alternate.

CURRENT APPOINTMENTS: Teeter (R), Hemphill (A)

17. Trindel Insurance Fund

- a. Government Code section 6500, Joint Powers Agency.
- b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.

CURRENT APPOINTMENTS: Egan, Shaw

18. Rural County Representatives of California (RCRC)

- a. California Non-Profit Corp.
- b. One member of Board of Supervisors. One alternate from Board of Supervisors.

CURRENT APPOINTMENTS: Albaugh (R), Teeter (A)

19. Golden State Finance Authority (GSFA)

- a. Government Code section 6500, Joint Powers Agency.
- b. One member of Board of Supervisors. One alternate from Board of Supervisors.

CURRENT APPOINTMENTS: Albaugh (R), Teeter (A)

20. Environmental Services Joint Powers Agency (ESJPA)

- a. Government Code section 6500, Joint Powers Agency.
- b. One member of Board of Supervisors. One alternate who is staff from Solid Waste.

CURRENT APPOINTMENTS: Albaugh (R), Vacant (1st A), Vacant (2nd A)

21. California State Association of Counties (CSAC)

- a. California Non-Profit Corporation
- b. Shall not be less than one Supervisor for each member county.

CURRENT APPOINTMENT: Gallagher (R), Teeter (A)

The following appointments were made:

1. Behavioral Health Advisory Board

Bridges (R), Gallagher (A)

2. California State Association of Counties-Excess Insurance (CSAC-EIA) Authority

Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

Gallagher

4. Emergency Medical Care Committee

Hemphill (R)

5. Honey Lake Valley Recreation Authority

Hemphill (R), Bridges (R), Hammond (A)

6. Indian Gaming Local Community Benefit Committee
Hammond, Hemphill

7. Land Conservation Committee
Hemphill

8. Lassen County Air Pollution Control District
Hammond, Gallagher, Hemphill

9. Lassen County Children and Families First Commission (FIRST 5)
Gallagher

10. Lassen County Transportation Commission (LCTC)
Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond
(R), Bridges (A)

11. Lassen Transit Services Agency (LTSA)
Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond
(R), Bridges (A)

12. Lassen Regional Solid Waste Management Authority (LRSWMA)
Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)

13. Lassen-Plumas-Sierra Community Action Agency
Hemphill

14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)
Hemphill (R), Bridges (A)

15. Northern Rural Training and Employment Consortium (NorTEC)
Bridges (R), Gallagher (A)

16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA)
Executive Board
Hemphill (R), Hammond (A)

17. Trindel Insurance Fund
Egan, Shaw

18. Rural County Representatives of California (RCRC)
Albaugh (R); Bridges (A)

**19. Golden State Finance Authority (GSFA)
Albaugh (R), Bridges (A)**

**20. Environmental Services Joint Powers Agency (ESJPA)
Albaugh (R), Gallagher (1st A), Vacant (2nd A)**

**21. California State Association of Counties (CSAC)
Gallagher (R), Bridges (A)**

SPEAKERS: Director of Health and Social Services Barbara Longo.

A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that these Appointments be approved. The motion carried by the following vote:

Aye: 5 - Hammond, Gallagher, Hemphill, Albaugh and Bridges

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Public Health; Supervisor Hemphill requested to pull Item# G5 - Review of Local Emergency, Public Health Declaration.

COUNTY ADMINISTRATIVE OFFICE

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Hammond, Gallagher, Hemphill, Albaugh and Bridges

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July through November, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Attach](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES
SUBJECT: Meeting Minutes of December 8, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

THIS ITEM WAS PULLED FROM THE AGENDA

OFFICE OF EMERGENCY SERVICES

REVIEW OF LOCAL EMERGENCY

SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-031 Gold fire, and Resolution No. 20-039 Sheep Fire and the Proclamation of Local emergency Laura 2 Fire. Additionally, the Local Health Emergency, Declaration No. 2020-04 Sheep Fire and Declaration No. 2020-05 Laura 2 Fire.

FISCAL IMPACT: None.

ACTION REQUESTED: Review and continue Resolution No. 20-031, No. 20-032, No. 20-039, The Laura 2 Fire, and Declaration No. 2020-04 and No. 2020-05.

Attachments: [doc01317320210106153817](#)

This Action Item was approved on the Consent Agenda.

PROBATION DEPARTMENT

MEMORANDUM OF UNDERSTANDING (MOU)

SUBJECT: MOU between Lassen County and Sonoma County for detained juveniles in Juvenile Hall. The agreements with each county have a daily rate of \$125 for detained minors.

FISCAL IMPACT: Expenditure to Probation Fund/Budget Unit No. 145-0561 contract not to exceed \$45,000.

ACTION REQUESTED: Approve.

Attachments: [Prob - County of Sonoma December 1,2020-July 1,2021 Attach](#)

This Action Item was approved on the Consent Agenda.

SHERIFF'S DEPARTMENT

INMATE WELFARE TRUST FUND REPORT

SUBJECT: California Penal Code Section 4025(c) requires an itemized annual report of the activity of the Inmate Welfare Trust Fund to be submitted to the Board of Supervisors for review.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Attachments: [SO Inmate Welfare Trust Fund Attach](#)

This Report was received and filed on the Consent Agenda.

SHERIFF'S OFFICE TRAINING

SUBJECT: Travel authorization for one sergeant, one deputy, and two

Lassen County adult detention facility employees to attend the Safety One Snowcat Operator and winter survival course. The course is in Auburn, CA, January 31- February 04, 2021, and February 28-March 4, 2021.

FISCAL IMPACT: The estimated cost of the training is approximately \$12,195.06; full per diem and tuition are to be provided prior to the start of training session. From Title III Fund/Budget Unit No. 142-0023.

ACTION REQUESTED: Approve.

Attachments: [0988_001](#)

This Action Item was approved on the Consent Agenda.

CORE TRAINING

SUBJECT: Travel authorization for two (2) Correctional Deputies to attend the mandatory Correctional Core Academy in Marysville, CA January 13-February 19, 2021. The estimated cost of the training is approximately \$9,051.00; full per diem, tuition and clothing to be provided prior to the start of training session.

FISCAL IMPACT: From Public Safety - Sheriff Jail Fund/Budget Unit No. 130-0525.

ACTION REQUESTED: Approve.

Attachments: [SO Yuba Core Attach](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Susanville City Council Regular Meeting Agenda for December 16, 2020.
- b) Lassen County Architectural Review Committee Meeting Agenda for December 29, 2020.
- c) Lassen County Technical Advisory Committee Meeting Agenda for January 7, 2020.
- d) Application for Alcoholic Beverage License(s) - Westwood Foodmart.
- e) Lassen County Behavioral Health Advisory Board Zoom Meeting agenda for January 11, 2020.
- f) Lassen County Planning Commission Meeting Agenda for January 5, 2020.
- g) Susanville City Council Regular Meeting Agenda for January 6, 2020.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH

SUBJECT: Agreement between Lassen County Public Health and Heluna

Health in the amount of \$161,481 for Fiscal Years 2020/2022.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS PH Heluna 01.12.2021](#)

Supervisor Bridges asked if the county owned the lab trailers. Director of Health and Social Services Barbara Longo answered yes and stated this was a state contract. Supervisor Albaugh questioned the insurance coverage requirements. County Counsel Uhrhammer stated it was typical for having large insurance policies. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hammond, Gallagher, Hemphill, Albaugh and Bridges

OFFICE OF EMERGENCY SERVICES

REVIEW OF LOCAL EMERGENCY, PUBLIC HEALTH DECLARATION
SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-014 and the Local Health Emergency Regarding Novel Coronavirus (COVID-19), Resolution No. 20-015.

FISCAL IMPACT: None.

ACTION REQUESTED: Review and continue Resolutions No. 20-014 and Resolution No. 20-015.

Attachments: [OES PH Declaration](#)

Supervisor Hemphill stated he pulled this item for a roll call vote.

A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hammond, Gallagher, Albaugh and Bridges

Nay: 1 - Hemphill

PUBLIC WORKS DEPARTMENT

HISTORIC COURTHOUSE RENOVATION PROJECT

SUBJECT: Bid Award for Lassen County Historic Courthouse Renovation Project - Seismic Upgrade, Elevator and Accessibility Improvements.

FISCAL IMPACT: Funding is available within the current 2019/2020 Fiscal Year Courthouse Square Construction Fund/Budget Unit No. 154-1541.

ACTION REQUESTED: 1) Award the contract for "Lassen County Historic Courthouse Renovation Project - Seismic Upgrade, Elevator and

Accessibility Improvements” to Broward Builders, Inc., the lowest bidder meeting the specifications in the amount of \$3,056,374.00; and 2) authorize the Director of Public Works to sign the agreement upon approval as to form by County Counsel; and 3) authorize the Director of Public Works to authorize Change Orders up to a “not-to-exceed” amount of \$300,000 (approximately 10%) or a total contract not-to-exceed cost of \$3,356,374.00.

Attachments: [PW Attach](#)

Director of Public Works Pete Heimbigner informed the Board phase 2 of the courthouse renovation would begin soon and would consist of reinforcement of perimeter walls, installation of the elevator and repaving the parking lot. Director Heimbigner briefly discussed the bids received and the company chosen. Director Heimbigner stated he anticipated phase 2 beginning sometime in February 2021, and completion in July 2021. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hammond, Gallagher, Hemphill, Albaugh and Bridges

SHERIFF'S DEPARTMENT

PRISONER TRANSPORT VAN

SUBJECT: Purchase of a Ford F-550 Transport Vehicle from Braun NW, Inc. in the amount of \$237,641.33.

FISCAL IMPACT: Budget Modification will be requested to Sheriff's Office Fund/Budget Unit No. 130-0525 in the amount of \$237,641.33. The funding request would be from the General Fund.

ACTION REQUESTED: Authorize the CAO to sign the proposal purchasing the vehicle from Braun, NW, Inc. in the amount of \$237,641.33. (4/5 vote required).

Attachments: [SO Van Attach](#)

Captain John McGarva informed the Board this item was to request the purchase of an inmate transport van and gave an extensive overview of the vehicle. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hammond, Gallagher, Hemphill, Albaugh and Bridges

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan informed the Board there would be a photographer after the meeting

to take a photo of the new Board of Supervisors.

Supervisor Gallagher requested the Highway 395 speed limit item to be re-agendized at the next Board of Supervisors meeting.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:09 a.m. in memory of Daryl Wutzke and Fred Zelki.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board