



# Lassen County

## Meeting Minutes

### Board of Supervisors Special Meeting

#### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIR ; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL ; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, April 27, 2021

9:30 AM

Bieber Veterans Memorial Hall  
657-575 Bridge Street  
Bieber, CA 96009

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#### **9:36 A.M. CALL TO ORDER**

Present: Supervisors Gallagher, Bridges and Albaugh. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Hemphill arrived at 9:40 a.m.

Supervisor Hammond arrived at 9:47 a.m.

**Present:** 5 - Chris Gallagher, Gary Bridges, Jeff Hemphill, Aaron Albaugh and Tom Hammond

**Excuse:** 0

#### **PUBLIC COMMENT**

None.

#### **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Jagpreet Singh; Bajinder Kaur. Case No. 63552.

#### **CLOSED SESSION**

Closed session was held from 9:36 a.m. - 9:47 a.m.

Present: Supervisors Gallagher, Bridges and Albaugh. Also Present: CAO Egan, County Counsel Uhrhammer and Deputy Clerk of the Board Yderraga.

Supervisor Hemphill arrived at 9:40 a.m.

Supervisor Hammond was not present.

RECESS: 9:47 a.m. - 10:00 a.m.

#### **10:00 A.M. OPENING CEREMONIES**

#### **Pledge of Allegiance and Invocation**

The Pledge of Allegiance was formally presented by the Big Valley Junior/Senior High School Color Guard. After the flag salute, invocation was offered by Supervisor Albaugh.

Discussion was held with the Big Valley Junior/Senior High School Color Guard.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Jagpreet Singh; Bajinder Kaur. Case No. 63552.

No reportable action.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to adjourn in memory of Betty Leventon.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

#### PUBLIC COMMENTS

Morgan Manning: Director of Big Family Resource Center introduced herself and gave a brief update of the Big Valley One Stop.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hemphill: 1) Attended a Lassen County Transportation meeting; 2) attended the Beef Skills Day; 3) attended the Junior Posse Rodeo; 4) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting.

Supervisor Hammond: Will be attending a Sierra Alliance meeting on Wednesday, April 28, 2021.

Supervisor Bridges: 1) Attended a Stake Holders meeting; 2) attended a Fair Advisory Board meeting; 3) attended a Honey Lake Valley Resources Conservation District meeting; 4) attended a Nortec meeting; 5) attended a Fair Board Manager meeting; 6) toured the Health and Social Services Departments.

Supervisor Gallagher: 1) Attended a Solid Waste meeting; 2) attended an Eagle Lake Interagency meeting; 3) attended a California State Association of Counties (CSAC) meeting; 4) attended a Fair Advisory Board meeting.

Supervisor Albaugh: 1) Attended the Lassen County Sheriff's Posse; 2) attended the Beef Skills Day at the Lassen County Fairground. Thanked the Junior Fair Advisory Board; 3) announced he was still composing the letter for the Board and Forestry with Planning and Building Services Director Gaylon Norwood. Reminded everyone the 45 day public comment has commenced; 4) would not

be able to attend the Rural County Representatives of California (RCRC) meeting on April 28, 2021, and Supervisor Bridges would attend. Supervisor Gallagher briefly discussed California Correctional Center (CCC).

## BOARDS AND COMMISSIONS

### LASSEN COUNTY FISH AND GAME COMMISSION

- a) Resolution No. 80/81-104
- b) Term to Expire on March 31, 2021
- 1) SUPERVISOR DISTRICT ONE
  - i. Primary (Appoint Mark Low)
  - iii. Alternate (vacant)

**Attachments:** [F1 Attach](#)

Supervisor Gallagher gave a brief background on applicant Mark Low.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

## INFORMATION/CONSENT CALENDAR

### Approval of the Consent Agenda

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

## BOARD OF SUPERVISORS

### LETTER OF SUPPORT

SUBJECT: Letters in support of Lassen Fire Safe Council, Inc's grant applications to CAL FIRE to fund the Dyer Mountain Wildland-Urban Interface Fuel Treatments, Thompson Peak Initiative - Bootsole Forest and Watershed Restoration and Hog and Sheep Fire Forest Restoration projects.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve letters; and 2) authorize Chairman to sign.

**Attachments:** [210427 Fire Safe Council Letters](#)

**This Action Item was approved on the Consent Agenda.**

## COUNTY CLERK-RECORDER

## MINUTES

SUBJECT: Meeting Minutes of April 13, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

#### HEALTH AND SOCIAL SERVICES

##### HEALTH AND SOCIAL SERVICES

SUBJECT: Job description approval for Compliance Officer and Contracts Coordinator.

FISCAL IMPACT: There is no impact to County General Funds. Funds are budgeted within Health and Social Services Fund/Budget Unit No. 110-721 to support both positions.

ACTION REQUESTED: Approve Compliance Officer and Contracts Coordinator job descriptions.

Attachments: [BOS HSS Compliance & Contracts Job Descriptions 04.27.2021](#)

**This Action Item was approved on the Consent Agenda.**

#### PLANNING AND BUILDING SERVICES

##### LETTER TO GOVERNOR NEWSOM

SUBJECT: Fourth follow-up letter from the Board of Supervisors to Governor Gavin Newsom requesting a response to the Board's August 11, 2020, November 17, 2020, February 16, 2021 and March 23, 2021 letters requesting that the January 31, 2022 deadline to prepare a Groundwater Sustainability Plan for the Big Valley Groundwater Basin be extended as a result of difficulties the Groundwater Sustainability Agency is having Conducting public outreach during the COVID-19 pandemic.

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize Chairman to sign.

Attachments: [doc01642020210423135013](#)

**This Action Item was approved on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Susanville City Council Regular Meeting agenda for April 21, 2021.
- b) Application for Alcoholic Beverage License(s) - D.C.C.M., Inc.
- c) Application for Alcoholic Beverage License(s) - Wylie, Sandra K.
- d) Eagle Lake Interagency Board of Directors Special Meeting agenda for April 14, 2021.
- e) Central Valley Regional Water Quality Control Board Public Meeting Notice and agenda for April 22, 2021.

f) Lassen County Behavioral Health Advisory Board meeting agenda for April 12, 2021.

Attachments: [MISC CORR](#)

**These Reports were received and filed on the Consent Agenda.**

## DEPARTMENT REPORTS

### COUNTY CLERK-RECORDER

#### SUPERVISORIAL REDISTRICTING/REMAPPING

SUBJECT: Overview regarding the 2021 Redistricting//Remapping process of the Lassen County Supervisorial Districts. All public agencies with district elections need to redraw electoral districts to reflect the results of the 2020 Census. 2021 redistricting will be substantially different in 2021 due to new legislation. The Fair and Inclusive Redistricting for Municipalities and Political Subdivisions Act (FAIR MAPS Act) AB 849 (Bonta) Imposes new procedural and substantive requirements on counties.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Senior Recorder Sarah Howe informed the Board the census was completed in 2020, and it was time to do the redistricting of the maps. Senior Recorder Howe gave an overview of the state's rules and regulations, current maps, deadlines, community involvement, how the prison population would be factored in, and the redistricting of the Supervisorial lines would be based upon population, equality and quantity. Senior Recorder Howe also stated she had been working with the Planning and Building Department's Geographic Information System (GIS) team and briefly discussed how redistricting the maps effects the elections, fire protection districts, community services districts and school districts. Senior Recorder Howe strongly encouraged the Supervisors to visit the Clerk-Recorder's office for additional information or any suggestions they may have. Additional discussion was held.

### COUNTY COUNSEL

#### COUNTY ADMINISTRATIVE OFFICER CONTRACT

SUBJECT: Employment Agreement Between Lassen County and Richard Egan.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Consider/approve the Employment Agreement Between Lassen County and Richard Egan.

Attachments: [CAO Agreement](#)

County Counsel Uhrhammer stated this item was a follow up on a previous discussion and there was one typo to fix in the agreement. Supervisor Albaugh questioned the longevity pay. County Counsel Uhrhammer stated it would not be

stricken due to CAO Egan's length of employment with the county. CAO Egan stated there was an error on the prior contract regarding longevity pay which has been removed from this contract. The salary will be subject like Department Head employees.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

#### AGRICULTURAL COMMISSIONER

##### INTEGRATED WILDLIFE DAMAGE MANAGEMENT WORK AND FINANCIAL PLAN

SUBJECT: Work and Financial Plan between Lassen County and United States department of Agriculture and Plant Health Inspection Services - Wildlife Services pursuant to Cooperative Service Agreement No. 18-7306-0257-RA

FISCAL IMPACT: Approval of this work plan will require inclusion of this amount in the 2021-2022 Fiscal Year (FY) Budget as an appropriation from Fund/Budget Unit No. 100-0602.

ACTION REQUESTED: 1) Approve Work and Financial Plans for Wildlife Damage Management services for 2021-2022 FY; and 2) authorize the CAO to execute the agreement for services, not to exceed \$93,073.

**Attachments:** [Ag Attach](#)

Agricultural Commissioner Craig Hemphill stated this was an annual contract with Wildlife Services. It has to go to the Board every year for approval due to the dollar amount. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

#### HEALTH AND SOCIAL SERVICES

##### COMMUNITY SOCIAL SERVICES

SUBJECT: Lassen County's 10-Year plan to address homelessness.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt the plan.

**Attachments:** [BOS GLD 10 Year Homeless Plan 04.27.2021](#)

Director of Community Social Services Jenna Aguilera stated she would be addressing homelessness and received a grant for \$500,000 however there would be stipulations to receive the funding. The grant would have to be used

solely to build or rehabilitate a housing development. No Place Like Home submitted requests for proposal and received a successful quote. Supervisor Hammond asked if there were additional funding. Director Aguilera stated there was funding in Behavioral Health that could be used with the No Place Like Home funding, however it would have to be spent in the city limits and within a certain distance from Behavioral Health. Director Aguilera stated this project would be for permanent housing and briefly discussed homelessness in Lassen County. Discussion was held.

SPEAKERS: Curtis Bortle.

**A motion was made by Supervisor Hammond, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Hammond

**Nay:** 1 - Albaugh

#### PUBLIC WORKS DEPARTMENT

##### TRANSPORTATION

SUBJECT: Bid award for Herlong Access Road, CR 359 Rehab SB-1 Hot Mix Asphalt Overlay Project.

FISCAL IMPACT: Funding is available within the current 2020-2021 Fiscal Year (FY) Road Construction Fund/Budget Unit No. 122-1222.

ACTION REQUESTED: 1) Award the contract for "Herlong Access Road, CR 359 Rehab SB-1 Hot Mix Asphalt Over Project" to Hat Creek Construction and Materials, Inc., the lowest bidder meeting the specifications in the amount of \$1,388,689; and 2) authorize the Director of Public Works to sign the agreement upon approval as to form by County Counsel; and 3) authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$208,000 (approximately 15%) or a total contract not-to-exceed cost of \$1,596,689.

Attachments: [PW Attach](#)

Director of Public Works Pete Heimbigner informed the Board the bid award was for a portion of the Herlong Access Road and had received SB1 money for this project. The lowest bidder for the project was Hat Creek Construction and they would work around morning and evening traffic. Additional discussion was held regarding road texture.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

BOARD OF SUPERVISORS

CALIFORNIA CORRECTIONAL FACILITY

SUBJECT: Approval of a follow-up letter to Governor Newsom requesting his immediate intervention to reject the California Department of Correction and Rehabilitation's decision to close California Correctional Facility.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve Letter; and 2) authorize Chairman to sign.

CAO Egan informed the Board a response to the letter previously sent on behalf of the Board of Supervisors regarding the closure of California Correctional Center (CCC) had not been received and recommended the Board send a letter directly from the Chairman. Discussion was held.

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Received a request from a few of the Supervisors to reagendize commercial cannabis. Supervisor Bridges requested the meeting to be held in the evening. Supervisor Albaugh stated the Board needed to have a discussion and agreement prior to allowing commercial cannabis.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:28 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board