



# Lassen County

## Meeting Minutes Board of Supervisors

### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, June 8, 2021

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, and Hemphill. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Albaugh arrived at 9:30 a.m.

Supervisor Hammond was absent by prearrangement.

**Present:** 4 - Chris Gallagher, Gary Bridges, Jeff Hemphill and Aaron Albaugh

**Absent:** 1 - Tom Hammond

**Excuse:** 0

### PUBLIC COMMENT

Kay White: Discussed the vacancy for the Planning and Service Area - Area Agency on Aging (PSA 2 AAA Executive Board).

Jeffery Scott Warren Guess: Discussed parking at the old Deal n' Davie building and the Veterans Memorial Hall.

Robert Gower: Discussed the condition of the lobby at the Lassen County Jail.

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.
- 2) Conference with Real Property Negotiations: Property Address: Lassen County Assessor Parcel Number (APN): 103-340-12-11; Agency Negotiator: Richard Egan; Negotiating Party: Davie Iris K B Trust ETAL; Under Negotiation: Price and/or terms of payment.
- 3) Conference with Legal Counsel: To consider whether to initiate litigation pursuant to Government code section 54956.9(c), (d)(4). One (1) case.

### CLOSED SESSION

Closed session was held from 9:11 a.m. - 9:40 a.m.

Present: Supervisors Gallagher, Bridges and Hemphill. Also present: CAO Egan, County Counsel Uhrhammer, Deputy Clerk of the Board Yderraga, Deputy CAO Tony Shaw, Director of Planning and Building Services Maury Anderson, Chief Planner Matt May, and Director of Public Works Pete Heimbigner.

Supervisor Albaugh arrived at 9:30 a.m.

Supervisor Hammond was absent by prearrangement.

RECESS: 9:40 a.m. - 9:43 a.m.

## **9:43 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Albaugh.

### **ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

County Counsel Uhrhammer announced closed session would continue at the end of the agenda.

### **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Supervisor Hemphill requested to adjourn the meeting in memory of Bill Whitcome. Supervisor Gallagher requested to adjourn the meeting in memory of Andrew Brucker.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

### **PUBLIC COMMENTS**

John Van Dine: Discussed abandoned vehicles in the Westwood area.

Gary Felt: Thanked Information Services Supervisor Jason Housel for installing a second monitor in the Board Chambers.

### **UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Gallagher: 1) Attended a Lassen County Local Agency Formation Commission (LAFCo) meeting; 2) assisted in Westwood High School senior interviews; 3) attended a Pine Creek Conservation Reserve Enhancement Program (CREP) meeting; 4) attended a Volcanic Legacy Community Partnership meeting; 5) requested to donate \$500 from discretionary funds to the Volcanic Legacy Community Partnership; 6) been receiving calls regarding

abandoned vehicles and issues with homelessness in Westwood; 7) had a Westwood town cleanup; 8) Clear Creek had a green waste cleanup; 9) daughter graduated high school; 10) attended a First5 meeting; 11) stated there was an article in the Los Angeles Times regarding Lassen County and Covid-19 vaccinations.

Supervisor Bridges: 1) had a town hall meeting on May 27, 2021; 2) received complaints regarding illegal dumping; 3) went to Southern California and Eastern Sierras; 4) grandson graduated from High School.

Supervisor Hemphill: 1) Requested to have illegal dumping issues agendaized for a future board meeting for additional discussion; 2) congratulated the High School Seniors and 8th grade classes on the upcoming graduation.

Supervisor Albaugh: 1) Announced the recently appointed Commercial Cannabis Adhoc Committee public member Nick Taix, would be un-appointed due to a conflict of interest. Carol Acana would be the new appointment effective immediately. County Counsel Uhrhammer gave a brief overview of the committee structure; 2) Attended a One Stop board meeting; 3) will be having a town cleanup on June 26, 2021; 4) acknowledged Public Works Director Pete Heimbigner and California Department of Forestry and Fire Protection (CAL FIRE) Unit Chief Scott Packwood for the quick response and cleanup of the cemetery in Bieber; 5) congratulated all of the graduates; 6) hosted Kindergarten Days at his ranch; 7) attended a Big Valley Groundwater Advisory Committee (BVAC) meeting; 8) a Liaison from the Governor's Office called to discuss current Covid-19 vaccinations in Lassen County. He invited the Liaison to make a trip to Lassen County for further in person discussion; 9) informed everyone on June 14, 2021, 11:30 a.m. at the Lassen County Superior Court, he and his wife would be finalizing the adoption of their two children.

## **INFORMATION/CONSENT CALENDAR**

Supervisor Albaugh requested to pull Item# G1 - Weed Management and Item# G6 - Banking Services, for further discussion.

### **COUNTY ADMINISTRATIVE OFFICE**

## **Approval of the Consent Agenda**

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

### **PERSONNEL REPORT**

**SUBJECT:** Personnel Movement Report for March and April, 2021.

**FISCAL IMPACT:** None.

**ACTION:** Receive and file.

**Attachments:** [March Personnel Report](#)  
[April Personnel Report](#)

**This Report was received and filed on the Consent Agenda.**

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of May 18, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS 2021-05-18](#)

**These Minutes were approved on the Consent Agenda.**

MINUTES

SUBJECT: Meeting Minutes of May 25, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS 2021-05-25](#)

**These Minutes were approved on the Consent Agenda.**

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Agreement between Lassen County and BHC Sierra Vista Hospital, Inc. dba Sierra Vista Hospital for Fiscal Years 2020/2023 for acute psychiatric inpatient care.

FISCAL IMPACT: No impact to County General Fund. Funds are budgeted through Behavioral Health Fund/Budget Unit No.110-0751.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

**Attachments:** [BOS BH BHC Sierra Vista 06.08.21](#)

**This Action Item was approved on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Virtual Advisory Council Meeting agenda for June 4, 2021.

b) Application for Alcoholic Beverage License(s) - Lassen Gas LLC.

c) Technical Advisory Committee agenda for June 3, 2021.

d) Lassen County Architectural Review Committee Meeting Agenda for May 21, 2021.

e) Big Valley Groundwater Basin Advisory Committee Meeting for June 2, 2021.

f) Lassen County Planning Commission Meeting agenda for June 1, 2021.

Attachments: [MISC CORR](#)

**These Reports were received and filed on the Consent Agenda.**

## DEPARTMENT REPORTS

### AGRICULTURAL COMMISSIONER

#### WEED MANAGEMENT

SUBJECT: January 15, 2021 - June 30, 2023, Cooperative Agreement between California Department of Food and Agriculture and Lassen County for Noxious Weed Control for the purchase of equipment to help Lassen County's efforts of controlling noxious weed species throughout the county.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve the Cooperative Service Agreement No. 20-1010-000-sa Amendment; and 2) authorize the Chairman to sign.

Attachments: [Ag Attach](#)

Supervisor Albaugh asked how weed control was maintained on roads and public right of ways. Agricultural (Ag) Commissioner Craig Hemphill stated the county roads were sprayed by the Ag Department and Cal Trans took care of the state highways. Brief discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

### TREASURER/TAX COLLECTOR

#### BANKING SERVICES

SUBJECT: Extension of banking services.

FISCAL IMPACT: County banking services are apportioned through interest apportionment to all funds in the County Portfolio including the Schools. There is no direct fiscal impact on the funds more of a reduction of interested earned.

ACTION REQUESTED: 1) Approve extension for banking services to US Bank; and 2) direct the Treasurer/Tax Collector to sign.

Attachments: [TTC Attach](#)

Supervisor Albaugh asked about the banking fee schedule and if a different bank had been considered. Treasurer/Tax Collector Nancy Cardenas stated she had previously tried to get quotes from other financial institutions, however she didn't receive any returned calls. At this time it wouldn't be beneficial to change

financial institutions due to the new general ledger program installation. Treasurer/Tax Collector Cardenas explained there were different fees for different services provided and informed the Board banking services were also extended to Lassen County schools and Lassen Community College. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

#### COUNTY ADMINISTRATIVE OFFICE

##### RECOMMENDED BUDGET

SUBJECT: Resolution adopting the recommended budget for the fiscal year July 1, 2021 - June 30, 2022.

FISCAL IMPACT: Adoption of the recommended budget allows departments to continue operations prior to the adoption of the final budget.

ACTION REQUESTED: Adopt resolution.

**Attachments:** [210608 FY 21-22 Budget Resolution](#)

CAO Egan stated staff was preparing the budget for next fiscal year. Historically the Board has adopted the proposed budget in order to facilitate ongoing spending and this was the recommendation to the Board.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Resolution No. 21-021 Item be adopted. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

#### MATTERS SET FOR TIME CERTAIN

##### TITLE III

SUBJECT: Receive public comment and consider approval of an agreement allocating Federal Title III funding to the Lassen Fire Safe Council Inc.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve allocation of 2020-2021 funding in the amount of \$59,383 to the Lassen Fire Safe Council, and authorize the County Administrative Officer to sign the agreement.

**Attachments:** [210608 Title III Packet & Agreement](#)

Deputy CAO Tony Shaw reminded the Board at the April 13, 2021, Board of Supervisors meeting a discussion was held regarding direction to staff to publish a public notice to receive public comment on Title III. Items D2 and D3

pertain to each other. Public comment was on allocation of funding and reimbursement associated with Search and Rescue and law enforcement on public land. Lassen County received a letter of support from Spalding Community Services. Supervisor Hemphill questioned funding. Deputy CAO Shaw stated the Firesafe Council made a specific request to carry out their activities and the remainder amount was recommended to the Sheriff's Office. The staff's prerogative was to keep as a whole until June 14th, and to make the reduction from the Sheriff's remaining balance. Supervisor Albaugh questioned Title III account depletion. Deputy CAO Shaw stated that it would deplete, however as of this moment congress and the president has not reauthorized Title III and would likely not be revisiting the item unless an extension was granted. Additional discussion was held.

SPEAKERS: Carrie Cobb.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

TITLE III

SUBJECT: Receive public comment and approve allocation of Federal Title III funding to the Lassen County Sheriff's Department.

FISCAL IMPACT: Positive. Provides for the reimbursement of County costs.

ACTION REQUESTED: Approve allocation of 2019-2020 funding in the amount of \$78,163, and 2020-2021 funding in the amount of \$34,355, plus accumulated interest of approximately \$5,000 to the Lassen County Sheriff's Department to pay for the reimbursement of any eligible Title III allowable costs.

**Attachments:** [210608 Title III Packet & Agreement](#)

Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

SUPERVISOR GALLAGHER

SUBJECT: Cannabis cultivation.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation.

Members of the public Nick Taix and Branden Miller gave a power point presentation of commercial cannabis opportunities in Lassen County.

Discussion was held.

SPEAKERS: Kerri Cobb, Curtis Bortle.

## DEPARTMENT REPORTS - CONTINUED

### CALIFORNIA CORRECTIONAL CENTER

SUBJECT: Receive economic impact analysis of the closure of the California Correctional Center.

FISCAL IMPACT: Potentially significant negative impact.

ACTION REQUESTED: 1) Receive analysis; and 2) provide direction to staff.

Attachments: [210608 CCC Economic Impact Analysis](#)

CAO Egan informed the Board he had California State University, Chico, prepare a brief economic analysis regarding the closure of California Correctional Center (CCC) using 2019 data (pre Covid-19). CAO Egan stated previous public record requests had been made to California Department of Corrections and Rehabilitation (CDCR) however he had not received any communication from the Governor's Office or CDCR. Discussion was held.

SPEAKERS: Robert Fine.

### ADMINISTRATION

SUBJECT: Side Letter of Agreement between County of Lassen and Lassen County Peace Officers Association.

FISCAL IMPACT: Increase in base hourly rate of Correctional Lieutenant, Correctional Sergeant, Correctional Corporal, and Correctional Deputy. See attachment.

ACTION REQUESTED: 1) Ratify side letter agreement; and 2) authorize Chairman to sign; and/or 3) provide direction to staff.

Attachments: [doc01756620210603145529](#)

CAO Egan gave a brief overview of the item. Lieutenant John McGarva stated he, CAO Egan, and County Counsel Uhrhammer along with the Peace Officer's Association (POA) had worked very hard together to find a way to get this for his staff and extended a thank you for all who worked on this item. Brief discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan: Nothing to report.



**CLOSED SESSION - CONTINUED**

Closed session was held from 11:38 a.m. - 11:48 a.m.

Present: Supervisors Gallagher, Bridges, Hemphill, and Albaugh. Also Present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Supervisor Hammond was absent by prearrangement.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

County Counsel Uhrhammer announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

Direction was provided to staff.

2) Conference with Real Property Negotiations: Property Address: Lassen County Assessor Parcel Number (APN): 103-340-12-11; Agency Negotiator: Richard Egan; Negotiating Party: Davie Iris K B Trust ETAL; Under Negotiation: Price and/or terms of payment.

Direction was provided to staff.

3) Conference with Legal Counsel: To consider whether to initiate litigation pursuant to Government code section 54956.9(c), (d)(4). One (1) case.

No reportable action with regard to litigation.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:58 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board