



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 11, 2022

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

BOARD OF SUPERVISORS ORGANIZATIONAL MEETING. CALL TO ORDER BY DEPUTY CLERK OF THE BOARD OF SUPERVISORS MICHELE YDERRAGA AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

Present: Supervisors Gallagher, Bridges, Albaugh, and Hammond. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Hemphill was absent by prearrangement.

Deputy Clerk of the Board Yderraga called the meeting to order and asked for nominations of a Chairman. Supervisor Hammond motioned to nominate Supervisor Hemphill. The motion died due to a lack of a second.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges to nominate Supervisor Gallagher as Chairman. The motion carried by the following vote:

Ayes: Gallagher, Bridges, Hammond, Albaugh.

Nays: None.

Absent: Supervisor Hemphill.

Deputy Clerk of the Board Yderraga asked for nominations for a Vice Chairman.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges to nominate Supervisor Hemphill as Vice Chairman. The motion carried by the following vote:

Ayes: Gallagher, Bridges, Hammond, Albaugh.

Nays: None.

Absent: Supervisor Hemphill.

Present: 4 - Chris Gallagher, Gary Bridges, Aaron Albaugh and Tom Hammond

Absent: 1 - Jeff Hemphill

Excuse: 0

PUBLIC COMMENT

Jacob Hibbitts: Discussed IHSS.

Buffy Pribble: Discussed IHSS.

Jane Bauer: Discussed IHSS.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Labor Negotiator Richard Egan: Department Heads and Confidential employees.
- 2) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

CLOSED SESSION

Closed session was held from 9:15 a.m. - 9:40 a.m.

Present: Supervisors Gallagher, Bridges, Albaugh, and Hammond. Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Deputy CAO Tony Shaw was present from 9:15 a.m. - 9:40 a.m.

Personnel/Risk Coordinator Regina Schaap was present from 9:15 a.m. - 9:40 a.m.

Director of Health and Social Services Barbara Longo was present from 9:15 a.m. - 9:29 a.m.

RECESS: 9:40 a.m. - 9:48 a.m.

9:48 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Labor Negotiator Richard Egan: Department Heads and Confidential employees.

No reportable action.

2) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Bridges requested to adjourn the meeting in memory of Janet Porter, and Simon Johnson.

A motion was made by Supervisor Bridges, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

PUBLIC COMMENTS

Tom Neely: Discussed Eagle Lake Road and snow plowing.

Eric Hansen: Stated he wanted to discuss an ordinance that was agendized. Supervisor Gallagher recommended he waited until the item was addressed.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Wished everyone a Happy New Year; 2) discussed recent snow storm and drought; 3) thanked Director of Public Works Pete Heimbigner and staff for diligent work and long hours with snow plowing; 4) will be attending Rural Council Representatives of California (RCRC) meeting; 5) requested the United States Forest Service (USFS) to give an update to the board; 6) attended a Lassen County Transportation Commission (LCTC) meeting.

Supervisor Hammond: 1) Will be attending a Sierra Alliance meeting on January 19th, 2022; 2) thanked Director of Public Works Pete Heimbigner and staff for plowing and keeping roads travelable during the snow storms; 3) attended an LCTC meeting.

Supervisor Bridges: 1) Wished everyone a Happy New Year; 2) attended a Cannabis Ad Hoc Committee meeting; 3) attended a Behavioral Health meeting; 4) thanked the Director of Public Works Pete Heimbigner and staff for their diligent work with snow plowing.

Supervisor Gallagher: 1) Wished everyone a Happy New Year; 2) reminded everyone of the significant snow fall and moving vehicles from the street to allow snow plows to clear snow from the roads. Discussed cars being towed in Westwood; 4) thanked the Board of Supervisors for trusting him to be Chairman of the Board of Supervisors.

BOARDS AND COMMISSIONS**COMMITTEE APPOINTMENTS**

SUBJECT: Annual Committee appointments for 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following
Boards, Committees and Commissions:

1. Behavioral Health Advisory Board

a. Welfare and Institution Code section 5604; Resolution No. 13-025.

b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Bridges (R), Gallagher (A)

2. Public Risk Innovation Solutions Management (PRISM)

a. Government Code section 6500, Joint Powers Agency.

b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

a. Unknown.

b. Appoint one member of Board of Supervisors.

CURRENT APPOINTMENTS: Gallagher

4. Emergency Medical Care Committee

a. Health and Safety Code Section 1797.272.

b. One regular member from the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill (R)

5. Honey Lake Valley Recreation Authority

a. Government Code section 6500, Joint Powers Agency.

b. Two regular appointees from each member entity (Supervisors) and one alternate (Supervisor).

CURRENT APPOINTMENTS: Hemphill (R), Bridges (R), Hammond (A)

6. Indian Gaming Local Community Benefit Committee

a. Government Code section 12715.

b. Two representatives from the County, selected by the Board of Supervisors.

CURRENT APPOINTMENTS: Hammond, Hemphill

7. Land Conservation Committee

a. Resolution No. 12-050; Minute Order of January 16, 2001.

b. A member of the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill

8. Lassen County Air Pollution Control District

a. Health and Safety Code section 40100.5; April 25, 2000 Minute Order of the Board of Supervisors.

b. Three County Supervisors.

CURRENT APPOINTMENTS: Hammond, Gallagher, Hemphill

9. Lassen County Children and Families First Commission (FIRST 5)

a. Health and Safety Code section 130100; County Code Chapter 7.02.

b. One County Supervisor.

CURRENT APPOINTMENTS: Gallagher

10. Lassen County Transportation Commission (LCTC)

a. Government Code section 29535.

b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond (R), Bridges (A)

11. Lassen Transit Services Agency (LTSA)

a. Government Code section 6500, Joint Powers Agency.

b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.

CURRENT APPOINTMENTS: Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond (R), Bridges (A)

12. Lassen Regional Solid Waste Management Authority (LRSWMA)

a. Government Code section 6500, Joint Powers Agency.

b. Two directors to be selected from a list of eligible applicants; an alternate for each director may be appointed also.

CURRENT APPOINTMENTS: Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)

13. Lassen-Plumas-Sierra Community Action Agency

a. Government Code section 6500, Joint Powers Agency.

b. Two elected officials or their representatives, appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill

14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)

a. Government Code Section 6500, Joint Powers Agency

b. One Supervisor from each member County; one alternate, need not be a Supervisor

CURRENT APPOINTMENTS: Hemphill (R), Bridges (A)

15. Northern Rural Training and Employment Consortium (NorTEC)

- a. Government Code Section 6500, Joint Powers Agency.
 - b. One County Supervisor and one alternate.
- CURRENT APPOINTMENTS: Bridges (R), Gallagher (A)

16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

- a. Government Code Section 6500, Joint Powers Agency.
 - b. Two regular seats, at least one of which shall be a member of the Board of Supervisors and one alternate.
- CURRENT APPOINTMENTS: Hemphill (R), Hammond (A)

17. Trindel Insurance Fund

- a. Government Code section 6500, Joint Powers Agency.
 - b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.
- CURRENT APPOINTMENTS: Egan, Shaw

18. Environmental Services Joint Powers Agency (ESJPA)

- a. Government Code section 6500, Joint Powers Agency.
- b. One member of Board of Supervisors. One alternate who is staff from Solid Waste.

CURRENT APPOINTMENTS: Albaugh (R), Gallagher (1st A), Vacant (2nd A)

19. California State Association of Counties (CSAC)

- a. California Non-Profit Corporation
- b. Shall not be less than one Supervisor for each member county.

CURRENT APPOINTMENT: Gallagher (R), Bridges (A)

20. Long Valley Groundwater Management District

- a. Government Code Section 6500, Joint Powers Authorization.
- b. A member of the Board of Supervisors to fill a vacancy of a four year term for Director 1 (exp. July 1, 2025).

The following appointments were made:

1. Behavioral Health Advisory Board

Bridges (R), Gallagher (A)

2. Public Risk Innovation Solutions Management (PRISM)

Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

Gallagher

4. Emergency Medical Care Committee

Hemphill (R)

5. Honey Lake Valley Recreation Authority
Hemphill (R), Hammond (R), Gallagher (A)
6. Indian Gaming Local Community Benefit Committee
Hammond, Hemphill
7. Land Conservation Committee
Hemphill
8. Lassen County Air Pollution Control District
Hammond, Gallagher, Hemphill
9. Lassen County Children and Families First Commission (FIRST5)
10. Lassen County Transportation Commission (LCTC)
Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond (R), Bridges (A)
11. Lassen Transit Services Agency (LTSA)
Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond (R), Bridges (A)
12. Lassen Regional Solid Waste Management Authority (LRSWMA)
Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)
13. Lassen-Plumas-Sierra Community Action Agency
Bridges
14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)
Hemphill (R), Bridges (A)
15. Northern Rural Training and Employment Consortium (NorTEC)
Bridges (R), Gallagher (A)
16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA)
Executive Board
Bridges (R), Hemphill (A)
17. Trindel Insurance Fund
Egan, Shaw
18. Environmental Services Joint Powers Agency (ESJPA)

Albaugh (R), Gallagher (1st A), Bridges (2nd A)

19. California State Association of Counties (CSAC)
Gallagher (R), Bridges (A)

20. Long Valley Groundwater Management District
Bridges

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item No. G3 - Historic Jail, G8 - Public Health, and G12 - Miscellaneous Correspondence.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

AUDITOR'S OFFICE

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of November 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 11-30-2021](#)

This Report was received and filed on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for October, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Personnel Report](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of November 23, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-11-23](#)

These Minutes were approved on the Consent Agenda.

THIS ITEM WAS PULLED FROM THE AGENDA

MINUTES

SUBJECT: Meeting Minutes of December 21, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-12-21](#)

These Minutes were approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

AGREEMENTS

SUBJECT: Health and Social Services Agreements and Amendments to Agreements for Fiscal Year 2021/2022 and 2022/2023 to include the following Contractors: Alliance for Workforce Development, J. Reid McKellar, Ph.D., Ability, GrandCare Systems, Mar-Ric Care Home, UC Davis and Lab 24, LLC.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve Agreements and Amendments; and 2) authorize the CAO to execute both.

Attachments: [BOS HSS Agreements 01.11.2022](#)

This Action Item was approved on the Consent Agenda.

OFFICE OF EMERGENCY SERVICES

REVIEW OF LOCAL EMERGENCY

SUBJECT: Review proclamation for the Beckwourth, Dixie and COVID Local Emergency (Resolution No. 21-033, 20-014, 21-037), and the Beckwourth, COVID, and Dixie Local Health emergency (Resolution No. 21-038, 20-015, and 21-050)

FISCAL IMPACT: None.

ACTION REQUESTED: Review and continue Resolution No. 21-033, 20-014, 21-037, 21-038, 20-015, and 21-050.

Attachments: [OES Attach](#)

This Action Item was approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Agreement between Lassen County and Cashman Equipment Company.

FISCAL IMPACT: Maximum contract not-to-exceed amount of \$75,000 from Road Operating/Maintenance Fund/Unit Budget No. 122-1221.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Director of Public Works to sign.

Attachments: [PW Cashman Attach](#)

This Action Item was approved on the Consent Agenda.

TREASURER/TAX COLLECTOR

PORTFOLIO

SUBJECT: Treasurer's Investment Report for November 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 11-30-2021](#)

This Report was received and filed on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

HISTORIC JAIL

SUBJECT: Approval of a Resolution approving the submittal of a grant application seeking up to \$3 million dollars from the State of California for Rural Recreation and Tourism Program for the Historic Lassen County Jail.

FISCAL IMPACT: To be determined, annually.

ACTION REQUESTED: Approve.

Attachments: [220111 Rural Recreation and Tourism Grant](#)

Supervisor Albaugh asked the purpose of the grant and long term goals. Deputy CAO Tony Shaw gave a brief overview of the Historic Jail and stated California has grant funding for new tourist sites. Lassen County would be competitive to receive a \$3 Million dollar grant to demolish the jail and construct an additional parking lot for the Historic Courthouse. Additional discussion was held regarding the current condition of the Historic Jail.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Resolution No. 22-001 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

PUBLIC HEARINGS**PLANNING AND BUILDING SERVICES**

SUBJECT: Public hearing to consider adoption of an ordinance to correct Ordinance 467A-210, to reflect a determination made by the Lassen County Department of Planning and Building Services that the intent of Section Three of Ordinance 467A-210 was to rezone from A-1 (General Agricultural) to Open Space, only those lands administered by Lassen National Park. This correction would remove Assessor's Parcel Numbers 097-240-001, 002, 004, 005, 010, 011, 012, 014, and 015, which are privately owned, from the Open Space Zoning District, and pursuant to Section Four of Ordinance 467A-210 would place said Parcels in the U-C-2 (Upland Conservation Resource Management) Zoning District.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from Planning Commission; and 2) conduct a public hearing; and 3) introduce and adopt the ordinance, by title only, implementing the rezone; or 4) provide direction to staff.

Attachments: [C-1 RZ 2021-002 BrdPacket](#)

Planning and Building Services Chief Planner Matt May gave a brief overview of the ordinance and informed the board this item was to rectify an error that occurred in the 1980's. Chief Planner May gave a short overview of the upland conservation management and zoning.

The Public Hearing was open from 10:22 a.m. - 10:33 a.m.

SPEAKERS IN FAVOR: Eric Hansen, Barbara Kramer, Elise Stone, and Nadine Kronkite.

SPEAKERS IN OPPOSITION: None.

Supervisors Albaugh and Hammond thanked Planning and Building Staff for correcting the error. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Ordinance No. 2022-01 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

RECESS: 10:35 a.m. - 10:45 a.m.

DEPARTMENT REPORTS - CONTINUED

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH

SUBJECT: Grant Agreement # 21-10819 between The California Department of Public Health and County of Lassen for Comprehensive Suicide Prevention.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve Grant; and 2) authorize the CAO to execute the Grant Agreement.

Attachments: [BOS PH Grant #21-10819 01.11.2022](#)

Health and Social Services Assistant Director/Personnel Coordinator Danielle Sanchez briefly discussed the funding for suicide prevention. Supervisor Albaugh asked about the percentages of suicide rates in Lassen County. Assistant Director Sanchez informed the board suicide rates for Lassen County were high and the grant was specifically for Public Health staff and training staff on suicide detection and prevention. This grant would only be a one year program ending August 31, 2022. Additional discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Resolution No. 20-047 Resolution Setting Forth the Board of Supervisors Rules of Procedure and Rescinding Resolution No. 19-009.
- b) Lassen County Behavioral Health Advisory Board meeting agenda for January 10, 2022.
- c) Lassen County Planning Commission Meeting agenda for January 4, 2022.
- d) Lassen County Technical Advisory Committee agenda for January 6, 2022.

Attachments: [MISC CORR](#)

Supervisor Albaugh stated he pulled this item to remind everyone about the Code of Conduct during the Board of Supervisors meetings and encouraged everyone to read and follow the rules of conduct.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that these Reports be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

COUNTY ADMINISTRATIVE OFFICE

JOB CLASSIFICATIONS

SUBJECT: Revision to job classifications within the Planning and Building Services Department and Environmental Health Department.

FISCAL IMPACT: Appropriated in the Fiscal Year 2021/2022 budget

ACTION REQUESTED: 1) Receive report; and 2) Approve revisions to the job classifications for the budget funded positions of Director of the Planning and Building Services Department, Deputy Director of the Planning and Building Services Department, Director of the Planning Division, County Surveyor, Director of the Environmental Health Division, and Building Official subject to review and concurrence by the bargaining unit (mid-management); and 3) Approve revisions to the job classification for the budget funded position of Code Enforcement Officer I/II, subject to review and concurrence by the bargaining unit (UPEC).

Attachments: [PBS Org Change Packet](#)

CAO Egan gave a brief overview of the item and informed the board the Environmental Health Department had historically been housed in Health and Social Services. It was a better solution if Environmental Health was housed by Planning and Building Services. CAO Egan also discussed reclassification of several different job classes in the Planning and Building Services Department. Supervisor Gallagher questioned job titles. CAO Egan stated the job classifications were patterned like Health and Social Services however working titles could be modified. Supervisor Albaugh agreed moving Environmental Health to Planning and Building Services would be beneficial. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

PLANNING AND BUILDING SERVICES

LASSEN COUNTY BUILDING CODE

SUBJECT: Introduce and Waive the First Reading of an Ordinance Amending Article I of Title 12 of the Lassen County Code (known as the Lassen County Building Code).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) find that introduction of the

proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3); and 3) Introduce and waive the first reading of the ordinance amending Title 12 of the Lassen County Code and adopting by reference the most recent version of the California Code of Regulations Title 24 (California Building Standards Code) and also adding Chapter 12.27 (Limited Density Owner-Builder Rural Dwellings) to the Lassen County Code; and 4) set a Public Hearing for February 8, 2022, meeting at 10:00 a. m., to waive the second reading and adopt the ordinance; and 5) authorize the Clerk of the Board of Supervisors to make available for public review the proposed ordinance and publish a notice of hearing as required by Government Code sections 50022.3, 50022.6, and 6066.

Attachments: [PBS Building Code Adoption Attach](#)

Planning and Building Services Assistant Director Gaylon Norwood gave an overview of the item and explained building codes. Assistant Director Norwood also discussed wood shake siding and sprinkler systems. Additional discussion was held regarding Title 12 of the Lassen County Code (known as the Lassen County Building Code).

SPEAKERS: Barbara Schultz-Kramer, Eric Hansen.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

CONTRACT AMENDMENT

SUBJECT: Direction regarding a proposed amendment to the existing contract between Lassen County and GEI Consultants.

FISCAL IMPACT: Staff time needed to prepare required amendments for consideration by the Board at a future meeting.

ACTION REQUESTED: 1) Receive letter from GEI Consultants; and 2) provide direction to staff.

Attachments: [PBS GEI Contract Amendment 606.67](#)

Assistant Director of Planning and Building Services Gaylon Norwood informed the board the contract with GEI had been miscalculated and wrote a letter requesting an amendment. Brief discussion was held regarding the Groundwater Sustainability Plan (GSP).

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS

SUBJECT: Agreement for consultant services to complete Americans with

Disabilities Act (ADA) Transition Plan and self-evaluation.

FISCAL IMPACT: Project is budget in the 150 Capital Projects of this Fiscal Year's (FY) 2021/2022 budget.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Director of Public Works to sign.

Attachments: [PW ADA Transition Attach](#)

Director of Public Works Pete Heimbigner informed the board this item has been an ongoing project to keep in compliance with the American Disabilities Act (ADA) and briefly discussed the agreement. Director Heimbigner also discussed ADA compliance at the Veterans Memorial Building, the One Stops, Historic Courthouse and the Riverside building.

A motion was made by Supervisor Bridges, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported; 1) Stated the board had a new chairman, and it would impact the Cannabis Ad Hoc Committee. The Cannabis Ad Hoc Committee would cease to exist unless the new chairman requested to continue. Supervisor Gallagher requested to continue the ad hoc committee and to maintain the current members; 2) briefly discussed Covid-19 impacting Lassen County staff; 3) informed the board an announcement was received from the state to perform an Environmental Impact Report (EIR) for the California Correctional Center (CCC); 4) discussed snow removal in Lassen County.

Supervisor Gallagher requested the Vicious Dog Ordinance to be agendized for a future board meeting and compare with the state law. Supervisor Gallagher questioned the negative fund in cash balances. CAO Egan gave a brief overview. Treasurer/Tax Collector Nancy Cardenas explained the transfer of funds. Supervisor Bridges stated he had been receiving several calls regarding wounded deer. Supervisor Gallagher said the Game Warden takes care of it or will authorize someone to do so.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:37 a.m. in memory of Janet Porter, and Simon Johnson.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board