



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 18, 2022

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:02 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Albaugh and Hammond. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Hemphill was absent by prearrangement.

Present: 4 - Chris Gallagher, Gary Bridges, Aaron Albaugh and Tom Hammond

Absent: 1 - Jeff Hemphill

Excuse: 0

PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

Veteran's Services Officer Chris Mancebo: Discussed annual paper work for the Veterans Services Office.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Real Property Negotiator: Property Address: Lassen County Assessor Parcel Number (APN): 103-340-12-11; Agency Negotiator: Richard Egan; Negotiating Party: Davie Iris K B Trust ETAL; Under Negotiation: Price and/or terms of payment.
- 2) Conference with Labor Negotiator Richard Egan: Lassen County Peace Officers Association (LCPOA).

CLOSED SESSION

Closed session was held from 9:03 a.m. - 9:18 a.m.

Present: Supervisors Gallagher, Bridges, Albaugh, and Hammond. Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Director of Public Works Pete Heimbigner was present from 9:03 a.m. - 9:16 a.m.

Personnel/Risk Coordinator Regina Schaap was present from 9:03 a.m. - 9:18

a.m.

RECESS: 9:18 a.m. - 9:30 a.m.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

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- 2) Conference with Labor Negotiator Richard Egan: Lassen County Peace Officers Association (LCPOA)

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Bridges requested to adjourn the meeting in memory of Robin Pardee-Hamilton.

A motion was made by Supervisor Hammond, seconded by Supervisor Bridges, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Bridges: 1) Attended a Fair Advisory Board meeting; 2) attended a Rural Council Representatives of California (RCRC) meeting; 3) attended a Golden State Finance Authority (GSFA) meeting; 4) attended a California State Association of Counties (CSAC) meeting; 5) attended a Western Fairs Association meeting.

Supervisor Hammond: Will be attending a Sierra Alliance meeting.

Supervisor Albaugh: 1) Attended an RCRC meeting; 2) stated the Board of Forestry announced a new term for agriculture; 3) will be attending a GSAR meeting; 4) will be attending a GSFA meeting; California Department of Fish and Wildlife has a new plan for wolves. Deputy CAO Tony Shaw informed the board this item was referred to the Lassen County Fish and Game Commission.

Supervisor Gallagher: 1) Attended a Lassen Community Capacity workshop; 2)

attended the annual chowder cook off in Westwood; 3) announced the annual crab feed in Westwood is coming up.

BOARDS AND COMMISSIONS

LASSEN COUNTY ASSESSMENT APPEALS BOARD

SUBJECT: Vacancy on the Lassen County Assessment Appeals Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Applicant: Ashley Krache).

Attachments: [AAB Attach](#)

Deputy Clerk of the Board Yderraga gave a brief overview of the Lassen County Assessment Appeals Board and the applicant.

A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Appointment be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

LASSEN COUNTY FISH AND GAME COMMISSION

SUBJECT: Vacancies on the Lassen County Fish and Game Commission.

FISCAL IMPACT: None.

ACTION REQUESTED: Make the following appointments:

- a) Resolution No. 80/81-104
- b) Term to expire on March 31, 2025
 - 1) SUPERVISOR DISTRICT 2
 - i. Primary (applicants: Tony Ardito, Curtis Bortle, Randle Panfilio)
 - c) Term to expire March 31, 2023
 - 2) SUPERVISOR DISTRICT 3
 - i. Primary (applicant: Christian Siemer)
 - ii. Primary (vacant)
 - iii. Alternate (vacant)

Attachments: [Fish and Game Attach](#)

Supervisor Gallagher informed the Board the applicant has previously served on the Lassen County Fish and Game Commission.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that these Appointments be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

INFORMATION/CONSENT CALENDAR

Supervisor Gallagher requested to pull Item# G1 - Supervisor Gallagher, and Item# G7 - Letter; Supervisor Bridges requested to pull Item# G4 - Road Department, for additional discussion.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

COUNTY CLERK-RECORDER**MINUTES**

SUBJECT: Meeting Minutes of December 14, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-12-14](#)

These Minutes were approved on the Consent Agenda.

THIS ITEM WAS PULLED FROM THE AGENDA

VETERANS SERVICES**CALVET COMPLIANCE DOCUMENTS**

SUBJECT: Annual CalVet Compliance Documents required by by CalVet to verify that we are complying with California Code of Regulations, Title 12, Subchapter 4, and the CalVet Procedure Manual for Subvention and Medi-Cal Cost Avoidance.

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize Chairman to execute.

Attachments: [VA Certificate of Compliance Subvention 2021-2022](#)
[VA Medi-Cal Certificate of Compliance Med 2021-2022](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

6

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen Transit Service Agency Notice of Cancellation for regularly scheduled meeting of January 6, 2022.

b) Lassen County Behavioral Health Advisory Board meeting agenda for January 10, 2022.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

BOARD OF SUPERVISORS

SUPERVISOR GALLAGHER

SUBJECT: Approval of a letter supporting a universal speed limit of 65 miles per hour for heavy trucks and passenger cars traveling on US Highway 395 in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [220118 HWY 395 Letter Packet](#)

Supervisor Gallagher stated he was trying to get legislation to approve a speed limit of 65 miles per hour (MPH) on US Highway 395 for trucks to prevent fatal collisions. Thanked Deputy CAO Shaw for preparing letter.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Purchase one (1) new 2022 Ford F150 4x4 Pickup to Downtown Ford Sales, Sacramento, California, in the amount of \$37,110.22.

FISCAL IMPACT: Funding for purchase is appropriated in Road Fund/Budget Unit No. 122-1221 of 2021/2022 Fiscal Year (FY) budget.

ACTION REQUESTED: Award purchase of a new 2022 Ford F150 4x4 Pickup to Downtown Ford Sales, Sacramento, California, in the amount of \$37,110.22 based on pricing from California Multiple Award Schedule.

Attachments: [PW Attach](#)

Supervisor Bridges asked about the vehicle warranty. Director of Public Works Pete Heimbigner stated there was a full warranty.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

BOARD OF SUPERVISORS

LETTER

SUBJECT: Approval of a letter submitting comments on the California Natural Resources Agency's Draft "Pathways to 30 x 30: Accelerating Conservation of California's Nature.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [220111 Lassen County Board of Supervisors 30x30 Letter Packet](#)

Supervisor Gallagher thanked Deputy CAO Shaw for the time spent on this item and a job well done. Deputy CAO Shaw also acknowledged the Director of Cooperative Extension David Lile and Director of Planning and Building Services Maury Anderson for their input. Supervisor Albaugh thanked staff that was involved on the input into the letter.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

PROBATION DEPARTMENT

MEMORANDUM OF UNDERSTANDING (MOU)

SUBJECT: MOU between Lassen County Probation and Lassen County Office of Education for the Foster Youth Services (FYS) Program Assembly Bill (AB)130.

FISCAL IMPACT: Increased Revenue and Expenditures to Probation Fund/Budget Unit No. 145-0561 for the grant expenditures in the amount of \$119,269.80.

ACTION REQUESTED: 1) Approve the MOU between the Lassen County Office of Education and the Lassen County Probation Department for the Foster Youth Services (FYS) Program AB130; and 2) increase expenditure and revenue to Probation Fund/Budget Unit No. 145-0561 in the amount of \$119,269.80. (4/5 vote required)

Attachments: [Prob Attach](#)

Supervisor Bridges asked where the tutoring location would be located. Chief Probation Officer Jennifer Branning stated the location would be at the Lassen County Office of Education and services were provided even if the foster child turned 18 years old. Brief discussion was held regarding Covid-19 vaccinations and the foster children.

Deputy Clerk of the Board Yderraga was absent from 9:56 a.m. - 9:57 a.m.
CAO Egan was absent from 9:59 a.m. - 10:01 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

MATTERS SET FOR TIME CERTAIN

RECOGNITION COMMITTEE PRESENTATION

SUBJECT: 10 Years: Tony Shaw (Administration); 15 Years: Jenna Ducasse (Community Social Services); 20 Years: Lisa Chandler (Children and Family Services).

FISCAL IMPACT: None.

ACTION: Present award.

Supervisor Gallagher presented the following recognitions: 10 Years: Tony Shaw (Administration); 20 Years: Lisa Chandler (Children and Family Services).

The board requested to postpone the following recognition to later date due to her absence: 15 Years: Jenna Ducasse (Community Social Services).

SPEAKERS: Supervisor Albaugh, Supervisor Bridges, Director of Health and Social Services Barbara Longo.

10:05 a.m.: LASSEN COUNTY OFFICE OF EDUCATION LOCAL CHILD CARE PLANNING COUNCIL

SUBJECT: Composition of LPC Membership Form CD-3020.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Appoint nine (9) members to the Lassen County Local Child Care Planning Council (LCPCC); and 2) approve certification; and 3) authorize the Chairman to execute the Certification Statement for the State Department of Education.

Attachments: [LCOE Attach](#)

Lassen County Office of Education Planning Counsel Coordinator Jodi Nuenschwander informed the Board each year the California Department of Education has a planning council and child care representatives that has fifteen (15) positions and currently Lassen County has nine (9) positions filled. They are actively recruiting and has a strategic plan. This item needs to be reviewed and approved by the board each year. This committee is in place to ensure children are prepared to begin kindergarten and enhance the quality of care within our community. Supervisor Albaugh suggested they work with FIRST5 going forward. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

DEPARTMENT REPORTS - CONTINUED

COUNTY ADMINISTRATIVE OFFICE

RESOLUTION

SUBJECT: Department Heads (Elected and Appointed), and Confidential Employees Resolution.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Approve Resolution for salary and benefits for Department Heads (appointed and elected). and confidential employees; and/or 2) provide direction to staff.

Attachments: [220118 Department Head & Confidential Resolution](#)

CAO Egan informed the board the resolution within the packet extended similar salaries and benefits that had been negotiated last year and requested to extended the same benefits to these employees. This item would exclude the Sheriff and Under Sheriff. That would be brought back at a future date.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that Resolution No. 22-002 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Hammond

Absent: 1 - Hemphill

CORRESPONDENCE

ACTION REQUESTED: Receive and file the following correspondence:

a) Notice of Preparation of an Environmental Impact Report, Notice of Public Scoping Meeting Proposed Institution Closure California Correctional Center, Susanville, California.

Attachments: [11 Attach](#)

Supervisor Gallagher stated there was a comment period for the Environmental Impact Report (EIR) and encouraged everyone to comment. CAO Egan informed the board staff was working on comments for the EIR.

DEPARTMENT REPORTS - CONTINUED

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan Reported: Nothing to report.

MATTERS SET FOR TIME CERTAIN - CONTINUED

LASSEN COUNTY CHILDREN AND FAMILIES COMMISSION / FIRST5

SUBJECT: Submit on behalf of the Lassen County Children & Families Commission: 2020-2021 Fiscal Year (FY) Annual Audit, 2020-2021 FY Annual Report, 2010-2021 Annual Evaluation Report, and 2018-2023 Strategic Plan and Long Range Financial Plan.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file reports.

Attachments: [LCCFC 2021 ANNUAL AUDIT FINAL](#)

[Annual Report FY 2021](#)

[F5 Lassen Strategic Financial Plan 2019-23 ver 5.1r Public Hearing](#)

[Final](#)

[F5 Lassen 20-21 Local Evaluation Report](#)

FIRST5 Executive Director Tim Clark gave an extensive overview of the previous year's statistics and informed the board he would work directly with Lassen County Office of Education to improve the program. Executive Director Clark also discussed funding. Supervisor Gallagher stated he had been appointed to this commission and has received input from providers and thanked Executive Director Clark for his leadership. Discussion was held.

ADJOURNMENT

There being no further business, the meeting is adjourned at ??? in memory of Robin Pardee-Hamilton.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board