



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, May 10, 2022

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

Present: Supervisors Bridges, Hemphill, and Albaugh. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Scott McLeran, and Deputy Clerk of the Board Michele Yderraga.

Absent: Supervisors Gallagher, Supervisor Hammond, and County Counsel Amanda Uhrhammer.

Present: 3 - Gary Bridges, Jeff Hemphill and Aaron Albaugh

Absent: 2 - Chris Gallagher and Tom Hammond

Excuse: 0

PUBLIC COMMENT

Agricultural Commissioner Craig Hemphill: Gave an update on hemp activity.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following Closed Session item:

- 1) Conference with Labor Negotiator Richard Egan: Lassen County Deputy Sheriffs Association (LCDSA).

CLOSED SESSION

Closed session was held from 9:04 a.m. - 9:13 a.m.

Present: Supervisors Bridges, Hemphill, and Albaugh. Also present: CAO Egan, County Counsel McLeran, and Deputy Clerk of the Board Yderraga.

RECESS: 9:13 a.m. - 9:31 a.m.

9:31 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Hemphill.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following Closed Session item:

- 1) Conference with Labor Negotiator Richard Egan: Lassen County Deputy Sheriffs Association (LCDSA).

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to adjourn the meeting in memory of Will Cockrell.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Agenda be approved. The motion carried by the following vote:

Aye: 3 - Bridges, Hemphill and Albaugh

Absent: 2 - Gallagher and Hammond

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Attended a Lassen County Transportation Commission (LCTC) meeting; 2) will be attending an Executive Committee meeting with Rural County Representatives of California (RCRC); 3) will be attending a Golden State Finance Authority (GSFA) meeting; 4) will be attending a Golden State Natural Resources (GSNR) town hall meeting in Bieber, CA, to discuss their current project.

Supervisor Bridges: 1) will be attending the RCRC meeting; 2) will be attending the GSFA meeting; 3) attended the Northern Rural Training and Employment Consortium (NoRTEC) meeting; 4) attended the Spring Garden Show at the fairground; 5) attended the Walk a Mile event; 6) attended a City of Susanville Council meeting; 7) attended a Mother's Day Brunch at the Montecola Club; 8) attended a Duck's Unlimited event; 9) attended an LCTC meeting; 10) attended a Lassen Transit Service Agency (LTSA) meeting; 11) attended a Behavioral Health Advisory Board meeting.

Supervisor Hemphill: 1) attended an LCTC meeting; 2) was interviewed by Fox News regarding illegal marijuana grows; 3) attended the Children's Fair at the fairground; 4) attended a 90th birthday party for his uncle; 5) Will be attending a NorCal Emergency Medical Services (NorCal EMS) meeting.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Minutes, and Item# G5 - Minutes.

AUDITOR'S OFFICE

Approval of the Consent Agenda

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 3 - Bridges, Hemphill and Albaugh

Absent: 2 - Gallagher and Hammond

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of March, 2022.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 03-31-2022](#)

This Action Item was approved on the Consent Agenda.

BOARD OF SUPERVISORS

SUPERVISOR GALLAGHER

SUBJECT: Request to designate: \$350 to the Best of Broadway.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of April 26, 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2022-04-26](#)

These Minutes were approved on the Consent Agenda.

TREASURER/TAX COLLECTOR

PORTFOLIO

SUBJECT: Treasurer's Investment Report for March, 2022.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 03-31-2022](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Technical Advisory Committee agenda for May 5, 2022.
- b) Lassen County Behavioral Health Advisory Board meeting agenda for May 9, 2022.
- c) Lassen County Planning Commission Meeting agenda for May 3, 2022.
- d) Golden State Natural Resources meeting on May 11, 2022.
- e) Lassen Transit Service Agency Notice of Cancellation for regularly scheduled meeting of May 5, 2022.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of April 12, 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2022-04-12](#)

Supervisor Albaugh requested to pull this item and re-agendize for the May 17th, 2022, Board of Supervisors meeting.

MINUTES

SUBJECT: Meeting Minutes of April 19, 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2022-04-19](#)

Supervisor Albaugh stated there was a correction to the agenda pertaining to a name spelling and he previously spoke to Deputy Clerk of the Board Yderraga regarding the correction.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that these Minutes be approved as corrected.
The motion carried by the following vote:**

Aye: 3 - Bridges, Hemphill and Albaugh

Absent: 2 - Gallagher and Hammond

PLANNING AND BUILDING SERVICES

CONTRACT AMENDMENT

SUBJECT: Amendment to the Contract with California Association of Environmental Health Administrators (CAEHA) which increases the amount payable to CAEHA from \$43,000 to \$113,000 and extends the term of the contract to June 30, 2023.

FISCAL IMPACT: Funds would be transferred from vacant salary positions (account 110-0732-3000100) to professional services (account 110-0732-3002300) for Fiscal Year 2021-2022 and account funds to be determined for Fiscal Year 2022-2023.

ACTION REQUESTED: 1) Receive Amendment; and 2) authorize the Chairman to sign the Amendment to the contract with CAEHA.

Attachments: [H2 Attach](#)

Director of Planning and Building Services Maury Anderson gave a brief overview of the amendment to the contract and priorities that will be addressed. Environmental Health Services Supervisor for Planning and Building Services Sara Chandler discussed projects first priority projects. Director Anderson briefly discussed new employee hired in Environmental Health. Additional discussion was held.

SPEAKERS: Tim Micone.

CAO Egan was absent from 9:46 a.m. - 9:50 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 3 - Bridges, Hemphill and Albaugh

Absent: 2 - Gallagher and Hammond

SHERIFF'S DEPARTMENT

SPECIAL HOUSING UNIT (SHU) RENOVATION

SUBJECT: Report on Renovation of Special Housing Unit at the Lassen County Jail.

FISCAL IMPACT: Funds have been appropriated in the 2021/2022 Fiscal Year budget.

ACTION REQUESTED: Presentation from the Sheriff's Office to be reviewed by the Board.

Attachments: [SO SHU Renovation attach](#)

Sheriff's Captain John McGarva gave an extensive overview of the jail renovation project. Motorpool Supervisor Kyle Haskin discussed renovations completed

and interaction with the inmate crew. Sheriff/Coroner Dean Growdon recognized Captain McGarva and staff, and also discussed inmate crew workers. Brief discussion was held. The Board of Supervisors recognized the jail staff for a job well done.

PUBLIC HEARINGS

PLANNING AND BUILDING SERVICES

SUBJECT: Draft ordinance repealing Architectural Requirements for “residential use” buildings as provided for at section 18.108.235 of the Lassen County Code (File #318.01.49).

FISCAL IMPACT: Staff time.

ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from the Planning Commission; and 2) Introduce and adopt, by title only, the proposed ordinance to repeal County Code section 18.108.235; or 3) Provide alternate direction to staff and the Planning Commission.

Attachments: [C1 Attach](#)

Director of Planning and Building Services Maury Anderson gave a brief overview of the item and discussed the former plan and requested changes. The Board of Supervisors requested to table this item to have all Supervisors present to discuss and vote. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this item be tabled for the Board of Supervisors meeting to be held on May 24th. 2022. The motion carried by the following vote:

Aye: 3 - Bridges, Hemphill and Albaugh

Absent: 2 - Gallagher and Hammond

BOARDS AND COMMISSIONS

BIG VALLEY RECREATION DISTRICT

SUBJECT: Vacancy on the Big Valley Recreation District for Resident Lassen - Elector, term to expire December 2, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment (Jessica Harbert).

Attachments: [doc02884220220506144547](#)

Supervisor Albaugh stated the applicant was very qualified to be appointed to this board.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Appointment be approved. The motion carried by the following vote:

Aye: 3 - Bridges, Hemphill and Albaugh

Absent: 2 - Gallagher and Hammond

MATTERS SET FOR TIME CERTAIN**SUPERVISOR BRIDGES**

SUBJECT: Direction to staff to schedule a special evening meeting of the Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Provide direction to staff.

CAO Egan reminded the board this item was previously agendized and an evening meeting had been requested from a Supervisor. Recommendation was to conduct an evening meeting at Jensen Hall to accommodate the public. Brief discussion was held. Supervisor Albaugh reiterated the importance of an evening meeting and public involvement. Additional discussion was held pertaining to an evening meeting and having all Supervisors present.

SPEAKERS: Amy Holley, Tim Micone, Jonathan Chan, Jerry Rose, Denise Pickens.

10:30 a.m.: BOARD OF SUPERVISORS

SUBJECT: Presentation of Golden State Natural Resources' Forest Resiliency Project.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive Presentation.

President and Chief Executive Officer (CEO) of Golden State Natural Resources (GSNR) Greg Norton gave a brief overview of his background and informed the board GSNR would be holding a town hall meeting in Bieber on May 11, 2022, to discuss their upcoming project. Mr. Norton informed the board GSNR would be purchasing a site and was preparing to build a large wood pellet facility in Nubieber. Mr. Norton also discussed the process and use of wood pellets, the forest, logging companies, employment opportunities, and stated the plant estimated to begin production in 2023. Mr. Norton stated they are a Non-Profit Organization and their purpose is for the benefit of the public. GSNR Vice President Kevin Cann discussed how Lassen County and Nubieber were chosen for the project. Additional discussion was held.

DEPARTMENT REPORTS - CONTINUED**COUNTY ADMINISTRATIVE OFFICE**

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan stated he had nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:44 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board