



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, August 16, 2022

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:31 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Hemphill, and Albaugh. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Hammond was absent.

Present: 4 - Chris Gallagher, Gary Bridges, Jeff Hemphill and Aaron Albaugh

Absent: 1 - Tom Hammond

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Gallagher stated Closed Session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

PUBLIC COMMENTS

Thomas Traphagan: Discussed District 5 Supervisor Candidates for the upcoming November election.

Jason Ingram: Discussed District 5 Supervisor Candidates for the upcoming November election.

Andrea Traphagan: Discussed District 5 Supervisor Candidates for the upcoming November election.

Christine DeForst: Discussed District 5 Supervisor Candidates for the

upcoming November election.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G1 - Travel Policy, Item# G2 - Minutes, and Item# G9 - Memorandum of Understanding ; Supervisor Bridges requested to pull Item# G5 - Public Health.

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

DISTRICT ATTORNEY

VICTIM WITNESS TRAINING

SUBJECT: Travel authorization for a Victim Witness Coordinator to attend the California District Attorney's Association (CDAA) 2022 Conference and for a Victim Witness Advocate to attend the California Crime Victim's Assistance Association (CCVAA) Entry Level Training both in September 2022.

FISCAL IMPACT: \$4,690.99 from the Victim Witness Grant; Fund/Budget Unit No. 108-0433; none to the General Fund.

ACTION REQUESTED: Approve the two travel requests.

Attachments: [DA Attach](#)

This Action Item was approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Agreement between Kings View Professional Services and Lassen County Health and Social Services for an Electronic Health Record System in the amount of \$339,838.00 for the term of August 16, 2022 through June 30, 2025.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G4 - BOS BH Kings View EHR 08.16.22](#)

This Action Item was approved on the Consent Agenda.

PUBLIC HEALTH

SUBJECT: Amendment to Agreement #19-10357, A01 between The California Department of Public Health and Lassen County Public Health

implementing the CalFresh Healthy Living Program to increase funding by \$150,000.00 for a total Grant amount of \$600,000.00 for term of October 1, 2019 through September 30, 2023.

FISCAL IMPACT: There is no impact to County General Funds. This is a revenue agreement.

ACTION REQUESTED: 1) Approve Amendment; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G6 - BOS PH CalFresh 19-10357 08.16.22](#)

This Action Item was approved on the Consent Agenda.

PUBLIC HEALTH

SUBJECT: Amendment One to Agreement #0187.2380 ELC - CARES between Heluna Health and County of Lassen to terminate funding in the amount of \$161,481.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve Amendment; and 2) authorize the CAO to execute the agreement.

Attachments: [G7 - BOS PH Heluna Amendment 08.16.22](#)

This Action Item was approved on the Consent Agenda.

PUBLIC HEALTH

SUBJECT: Amendment to Agreement #21-10819, A01 between The California Department of Public Health and the County of Lassen for Comprehensive Suicide Prevention to extend the term of the agreement through June 30, 2023.

FISCAL IMPACT: There is no impact to County General Funds. This is a revenue agreement.

ACTION REQUESTED: 1) Approve Amendment; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G8 - BOS PH Suicide Prevention 21-10819 Amendment 08.16.22](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence.

a) Lassen County Behavioral Health Advisory Board meeting agenda for August 22, 2022.

b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Virtual Executive Board Meeting Agenda, August 15, 2022.

c) Lassen Transit Service Agency Meeting Agenda for August 8, 2022.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

TRAVEL POLICY

SUBJECT: Adoption of a resolution approving specific revisions to the Lassen County Travel Policy.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [220816 Travel Policy Resolution](#)

Supervisor Albaugh requested an explanation of the purpose of this policy. CAO Egan said it was due to inflation. Authority levels in place for cost of travel, increased fuel, and lodging. The recommendation is for efficiency to save the departments from bringing forth items to the Board for approval and taking the time to present. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of August 9, 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2022-08-09](#)

Supervisor Albaugh stated there was a correction in location under his Unagendized Reports.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that these Minutes be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH

SUBJECT: Lease Agreement between Lassen County Office of Education and Lassen County Health and Social Services for the property located at

336 Alexander Avenue, Susanville, California.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve Lease Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G5 - BOS HSS LCOE Lease Alexander 08.16.22](#)

Supervisor Bridges asked who was responsible for maintenance on the grounds. Assistant Director/Personnel Coordinator Danielle Sanchez stated it was Lassen County Public Works. Supervisor Bridges expressed his concern of the elm trees and concrete at this location. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

OFFICE OF EMERGENCY SERVICES

MEMORANDUM OF UNDERSTANDING (MOU)

SUBJECT: Approve and authorize Chairman to sign a Memorandum of Understanding (MOU) for the purpose of Community Wildfire Protection Planning and annual fuels treatment program by and between the County of Lassen and W.M. Beaty and Associates, Sierra Pacific Industries, Susanville Indian Rancheria, CALFIRE, BLM (Alturas and Eagle Lake Field Offices), and USDA Forest Service (Lassen, Modoc, and Plumas National Forests).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to execute the MOU; and 3) authorize Chairman to execute a formal notice of termination of previous MOU(s), if necessary.

Attachments: [220816 USDA Forest Service-Lassen Fire Safe Council-MOU](#)

Supervisor Albaugh reminded the board Mr. Esgate was no longer the Managing Director and discussed the lack of communication between these entities and Lassen County. Deputy CAO Tony Shaw recommended the board to pull this item from the agenda. Supervisor Albaugh agreed and requested the Fire Safe Council to explain justification and proof for Lassen County's support. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, to pull the item for clarification and direction to be provided. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

BOARD OF SUPERVISORS

AUDITOR

SUBJECT: Discussion and direction to staff regarding recruiting and appointing a County Auditor for the vacancy occurring on January 3, 2023, or other alternatives.

FISCAL IMPACT: None.

ACTION REQUESTED: Provide direction to staff.

CAO Egan reminded the board there were not any Auditor candidates from the last election leaving the position vacant and requested direction for possible recruitment. Discussion was held pertaining to tactics of recruitment. CAO Egan gave several options of advertising for the position. Additional discussion was regarding recruitment.

MATTERS SET FOR TIME CERTAIN

PROCLAMATION

SUBJECT: Present Proclamation recognizing Yvonne Smith (Health and Social Services) for 31 years of service.

FISCAL IMPACT: None.

ACTION: Adopt.

Supervisor Gallagher presented a Retirement Proclamation to Yvonne Smith (Health and Social Services) for 31 years of service.

SPEAKERS: CAO Egan, Supervisor Bridges. Supervisor Bridges, Supervisor Albaugh, and Director of Health and Social Services Barbara Longo.

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

RECOGNITION COMMITTEE PRESENTATION

SUBJECT: 10 Year Award: Sarah Parker (Sheriff's Department); 15 Year Award: Amy Foster (Sheriff's Department), and Dustin Russell (Sheriff's Department).

FISCAL IMPACT: None.

ACTION: Present awards.

Supervisor Gallagher recognized the following employees: 10 years: Sarah Parker (not present) (Sheriff's Department); 15 years: Amy Foster (Sheriff's Department); Dustin Russell (Sheriff's Department).

SPEAKERS: Sheriff's Captain John McGarva, Sheriff/Coroner Dean Growdon, Sheriff's Captain Michael Carney.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Will be attending a Rural County Representatives of California (RCRC) meeting; 2) will be attending an Environmental Services Joint Powers Agency (ESJPA) meeting.

Supervisor Hemphill: 1) Attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 2) attended a pool meeting.

Supervisor Bridges: 1) Attended a Chamber of Commerce Stake Holders meeting; 2) attended a PSA2 AAA meeting; 3) requested to adjourn the meeting in memory of John Comino.

Supervisor Gallagher: 1) Attended a pool meeting; 2) been assisting with the Lassen County budget.

DEPARTMENT REPORTS - CONTINUED

BOARD OF SUPERVISORS

SUPERVISOR GALLAGHER

SUBJECT: Request by the Chairman to be authorized to make inquiries and respond on behalf of the County on the impacts of AB 2571, Bauer-Kahan.

Firearms: advertising to minors.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Authorize Chairman to make inquiries and respond on the County's behalf and/or 2) provide direction to staff.

Attachments: [220816 BOS-Gallagher-Firearms-Advertising to Minors](#)

Supervisor Gallagher gave a brief overview of Assembly Bill (AB) 2571 and the effect it is having on California high school trap shooting. Discussion was held pertaining to the Lassen County trap shoot leagues, fines for violating AB2571, trap shooting scholarships, and Hunter's Safety.

A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, that this Action item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

COUNTY ADMINISTRATIVE OFFICE

BROADBAND FUNDING

SUBJECT: Adoption of a resolution designating county officials to execute documents on the behalf of the County of Lassen to request and obtain financial and/or technical assistance for facilitating broadband network and infrastructure projects in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [220816 Resolution Broadband CPUC Local Agency Technical Assistance Fund](#)

Deputy CAO Shaw gave a detailed description of the funding, application, and process to have a broadband infrastructure placed in Lassen County. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, that this Resolution No. 22-043 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan: Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:37 a.m. in memory of John Comino.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board