



Lassen County

Meeting Minutes Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, February 21, 2023

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

Present: Supervisors Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Gallagher was absent by prearrangement.

Present: 4 - Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

Absent: 1 - Chris Gallagher

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: LP Deudagos, LLC v Thomas T. Traphagan, et. al; Lassen County Superior Court Case No.2023CV0076419, John Doe 1, et al. v Humboldt County, et.al; Humboldt County Superior Court Case No. CV2201700.
- 2) Liability Claim; - Claimant: Lynn Bennett, Agency claimed against: Lassen County.

CLOSED SESSION

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: LP Deudagos, LLC v Thomas T. Traphagan, et. al; Lassen County Superior Court Case No.2023CV0076419, John Doe 1, et al. v Humboldt County, et.al; Humboldt County Superior Court Case No. CV2201700.

No reportable action.

2) Liability Claim; - Claimant: Lynn Bennett, Agency claimed against: Lassen County.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

PUBLIC COMMENTS

Quincy McCourt: Discussed affordable housing.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Attended a Herlong Vikings basketball game. Congratulated Big Valley for proceeding to the playoffs; 2) was a judge at the 4H presentation day in south county; 3) thanked Public Works for helping host a town hall meeting; 4) will be hosting a dinner at Long Valley School; 5) will be attending a Fire Safe Council town hall meeting; 6) reminded everyone Bingo was at 5:30 p.m.; 7) attended a Chamber Mixer; 8) acknowledged Fair Manager Kaitlyn Midgley for the recent events at the fairgrounds.

Supervisor Albaugh: 1) Will be attending a Rural County Representatives of California (RCRC) Executive meeting in Sacramento; 2) requested to have a Board of Supervisors meeting in Bieber the month of April.

Supervisor Neely: 1) Attended an air pollution meeting; 2) attended a fair board meeting; 3) attended a Lassen Fire Safe Council meeting; 4) attended a Chamber mixer; 5) attended a Fish and Game meeting; 6) attended a Behavioral Health Advisory Board training; 7) will be attending a new supervisor's training in Sacramento.

Supervisor Bridges: 1) Attended a Fire Safe Council meeting; 2) reminded everyone to cover brown needled pine tree fire wood in clear plastic as it will kill bugs.

F. BOARDS AND COMMISSIONS

LASSEN COUNTY PLANNING COMMISSION

a) Title 7, Chapter 3 of California Government Code; Lassen County Code

Chapter 2.20
 b) Term to Expire on March 31, 2023
 1) SUPERVISOR DISTRICT FIVE
 i. Primary (applicant, Jeff Askew)

Attachments: [F1](#)

CAO Egan stated the term for this appointment would be expiring on March 31, 2023, and would have to be reappointed in March. Supervisor Ingram briefly discussed the applicant and recommended the appointment. Supervisor Bridges stated he had received some complaints.

SPEAKERS: Denise Pickens.

A motion was made by Supervisor Ingram, seconded by Supervisor Albaugh, that this Appointment be approved. The motion carried by the following vote:

Aye: 3 - Albaugh, Neely and Ingram

Nay: 1 - Bridges

Absent: 1 - Gallagher

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G6 - Job Description; Supervisor Neely requested to pull Item# G9 - Road Department.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Neely, to approve the Consent agenda as amended. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

BOARD OF SUPERVISORS

LETTER OF SUPPORT

SUBJECT: Approval of a Letter of Support for support Red River Forests (RRF) Westwood LLC in the application for funding from the CAL FIRE Forest Health Program Grant Program for Post-Fire Reforestation and Regeneration projects on private forestlands near Westwood, in Lassen and Plumas Counties.

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize Chairman to execute the letter.

Attachments: [G1](#)

This Action Item was approved on the Consent Agenda.

LETTER OF SUPPORT

SUBJECT: Approval of a Letter of Support for support Red River Forests (RRF) Westwood LLC application for funding from the CAL FIRE Forest Health Program Grant Program for Post-Fire Reforestation and Regeneration projects on family-owned forestland near Mountain Meadows Creek.

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize Chairman to execute the letter.

Attachments: [G2](#)

This Action Item was approved on the Consent Agenda.

LETTER OF SUPPORT

SUBJECT: Approval of a Letter of Support for Lassen Fire Safe Council, Inc.'s application to the CAL FIRE Forest Health Grant Program for the Dixie East Reforestation Project.

FISCAL IMPACT: None.

Attachments: [G3](#)

This Action Item was approved on the Consent Agenda.

SUPERVISOR GALLAGHER

SUBJECT: Request to designate: 1) \$1000 to the Shasta Cascade Wonderland Association.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

THIS ITEM WAS REMOVED FROM THE AGENDA

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Agreements between Lassen County Health and Social Services and Behavioral Health Concepts (BHC) Heritage Oaks Hospital Inc dba Heritage Oaks Hospital and BHC Sierra Vista Hospital, Inc dba Sierra Vista Hospital for acute psychiatric inpatient care at both facilities.

FISCAL IMPACT: There is no impact to the County General Fund. Funds have been allocated for these contracts in the Behavioral Health Fund/Budget Unit No. 100-0751.

ACTION REQUESTED: 1) Approve agreement with BHC Heritage Oaks Hospital, Inc dba Heritage Oaks Hospital; 2) approve agreement with BHC Sierra Vista Hospital, inc dba Sierra Vista Hospital; and 3) authorize the County Administrative Officer to execute the agreements.

Attachments: [G7-BOS HSS Agreements 02.21.2023](#)

This Action Item was approved on the Consent Agenda.

STATE AGREEMENT

SUBJECT: Agreements between Lassen County Health and Social Services and Department of Healthcare Services to amend the 2019 Medi-Cal Privacy and Security Agreement.

FISCAL IMPACT: There is no monetary amount to this contract, therefore there is no impact to the County General Fund or Health and Social Services funds.

ACTION REQUESTED: 1) Approve agreement with Department of Health Care Services; and 2) authorize County Administrative Officer to execute the agreements.

Attachments: [G8- HSS MediCal Amend 02.21.2023](#)

This Action Item was approved on the Consent Agenda.

AUDITOR'S OFFICE

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of January, 2023.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Fund Balance Report](#)

This Report was received and filed on the Consent Agenda.

TREASURER/TAX COLLECTOR

PORTFOLIO

SUBJECT: Treasurer's Investment Report for January, 2023.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Portfolio](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of January 24, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence.
 a) Central Valley Regional Water Quality Control Board Meeting Notice and Agenda for Thursday, February 23, 2022, at 9:00 a.m.
 b) Lassen County Architectural Review Committee Meeting Agenda for February 15, 2023.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

DISTRICT ATTORNEY

JOB DESCRIPTION

SUBJECT: Job description approval for the new Executive Assistant to the District Attorney position.

FISCAL IMPACT: There is no impact to the General Fund. Funds for this position are budgeted in Fund/Budget Unit No. 130-0431.

ACTION REQUESTED: 1_ Approve job description for the new Executive Assistant to the District Attorney position; and 2) reduce 1.0 FTE for Program Coordinator in Fund/Budget Unit No. 130-0431; and 3) increase 1.0 FTE for Executive Assistant to the District Attorney.

Attachments: [0474_001](#)

District Attorney (DA) Melyssah Rios gave a brief overview of this item. DA Rios stated this was currently a vacant position and historically had been titled as a Program Coordinator to coordinate programs. DA Rios said the functions described in the job description had changed due to programs dissipating. DA Rios requested to have the title of this position change to Executive Assistant. The job description had been through the approval process. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Bid Award: Five (5) Zero Turn Mowers and one (1) Utility Vehicle.

FISCAL IMPACT: Cost of purchase is \$66,217.89 (quotes attached).

Funding for the purchase is currently budgeted in Buildings and Ground

Fund/Budget Unit No. 100-0221, Cemetery Fund/Budget Unit No. 123-1231, Parks Fund/Budget Unit No. 100-0222, and Natural Resources Fund/Budget Unit No. 141-0685.

ACTION REQUESTED: Award purchase to Pape Machinery, Inc.

Attachments: [PW Attach](#)

Director of Public Works Pete Heimbigner gave a brief overview of the purchase and informed the board what the mowers and gator were being used for. Supervisor Neely asked why there was a price difference on one of the mowers. Director Heimbigner said it was due to the mower being larger than the others. Supervisor Albaugh complimented Director Heimbigner getting this taken care of.

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

RECESS: 9:55 a.m. - 10:02 a.m.

MATTERS SET FOR TIME CERTAIN

PROCLAMATION

SUBJECT: Proclamation recognizing Julie Morgan (Auditor's Office) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt.

A motion was made by Supervisor Albaugh, seconded by Supervisor Neely, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

RECOGNITION COMMITTEE

SUBJECT: Recognition Committee Award Presentation for January.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors Present Recognition Award to: 10 years: Stephanie Bennett (Health and Social Services); John White (Public Works).

Supervisor Bridges recognized the following employees: 10 years: Stephanie Bennett (Health and Social Services); John White (Public Works).

BOARD OF SUPERVISORS

LASSEN COUNTY FISH AND GAME COMMISSION

SUBJECT: Verbal report concerning Lassen County Fish and Game Commission member vacancies and absence of quorum to conduct business.

FISCAL IMPACT: None.

ACTION REQUESTED: Information only.

Attachments: [230221 Lassen County Fish and Game Commission Roster and Bylaws](#)

CAO Egan stated this item was being presented to the board per Supervisor Gallagher's request. There has been an issue with this commission being able to obtain a quorum due to a lack board members. CAO Egan said staff was currently working on a revision to change the bylaws to reduce the number of commission members from ten (10) regular members to five (5) regular members. Five (5) regular members and five (5) alternate members. This would require the Board of Supervisors approval. CAO Egan stated no action was required at this time and this item was for informational purposes.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Director of the Department of Fish and Wildlife Charlton Bonham will be making a zoom presentation to Siskiyou County regarding their wolf issues. Requested Deputy CAO Shaw to attend the call and report back to the board.

Supervisor Albaugh stated on March 1, 2023, he would be going to Sacramento for a Sierra Nevada Conservancy meeting regarding wetland improvement. Mr. Crowfoot would be speaking at this meeting.

Agricultural Commissioner Craig Hemphill briefly discussed the wolf issue in Siskiyou county and stated there was coyote depredation as well.

CORRESPONDENCE

NOTICE OF PREPARATION

SUBJECT: Notice of Preparation of a Draft Supplemental Environmental Impact Report and Notice of Scoping Meetings for Extension of the Lower Yuba River Accord Water Transfer Program.

Attachments: [1](#)

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:11 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board